



CHESAPEAKE & POTOMAC REGIONAL SERVICE COMMITTEE

MEETING MINUTES

PO Box 8160

Silver Spring MD 20907

Meeting #209 – October 14, 2017

Hosted by Central Maryland

Next CPRSC meeting will be on Saturday, December 9th, 2017

St. Martin of Tours Catholic Church (Pioneer Room, 7 T St NW Entrance)
1908 North Capitol St, NW Washington, DC 20002

For More Regional Information Please Visit CPRNA.org

***The following RSC Positions are open. Please encourage other members to get in service! ***

*** VACANCIES ***

* Secretary *Vice Treasurer *H&I Vice-Chair

*Special Events Vice-Chair *Free State SC Rep 2 *Policy Chair

*Policy Vice-Chair

See delayed minutes from August Regional for motions before groups

I. PRE-MEETING

II. CALL TO ORDER

III. TRADITIONS, CONCEPTS, RSC PURPOSE & SERVICE PRAYER

IV. APPROVAL OF MINUTES: No minutes from August RSC to approve

V. AREA REPORTS

Battlefield (Matty, RCM)

Meeting location: Manassas Church of the Brethren, Rte. 28, Manassas.

Meets: 1st Sunday @ 5p, unless it's a holiday, in which case they meet the 2nd Sunday

Regular Meetings: 16; H&I Meetings: 4

Active Subcommittees: H&I, Literature, Special Events, Public Relations, Outreach

Central Maryland (Tonya W., RCM)

Meeting Location: Holy Cross Lutheran Church, 6905 Greenbelt Rd. Greenbelt, MD

Meets: 1st Wed @ 7p

Regular Meetings: 38; H&I Meetings 37 in 8 facilities

Active Subcommittees: H&I, Policy, Special Events, Newsletter, Public Relations

Problems/Announcements/Report: I will be stepping down as RCM because I am moving to Arizona for a job. Our RCM-Alt had to step down as well. We have a donation for the region.

District of Columbia (Kymerly G., RCM)

Meeting Location: Westminster Presbyterian Church, 400 I St SW, DC

Meets: 1st Saturday @ 10:45 Admin; 12 p.m. Full Body

Regular Meetings: 68; H&I Meetings: 32 in 10 facilities

H&I, Literature, Policy, Special Events, Newsletter, Public Relations

Problems/Announcements/Report: DC Area will be hosting C&P Regional Meeting, December 9th, 2017, 10:00 a.m. – 4:00 p.m. at Saint Martin of Tours Catholic Church.

Dulles Corridor - absent

East of the River (Yolanda B., RCM)

Meeting Location: St Luke's Church, 4923 East Capitol St. SE, Washington, DC

Meets: 2nd Monday @ 7:30pm

Regular Meetings: 17; H&I Meetings: 88 in 11 facilities.

Active Subcommittees: H&I, Policy, Literature, Public Relations, Special Events

Problems/Announcements/Report: Everything is going well. Nominations for new positions will be held in November, voting in December, and service positions will switch over for January. East of the River Area will host Unity Day November 4th, 2017 6pm-10pm at St. Luke's. Speakers, live band, and DJ.

Frederick (Tony S., RCM Alt)

Meeting Location: St. John Church, 116 East 2nd St, Frederick, MD

Meets: 1st Sunday @ 3-4pm (subcommittees) & 4-5pm (business)

Regular Meetings: 28; H&I Meetings: 2

Active Subcommittees: H&I, Literature, Special Events, Policy, Public Relations

Problem/Announcements/Report:: Bonfire October 28, 2017 at Stone Fence Gardens (address on flyers). Thanksgiving marathon 6 to 6.

Montgomery (Major, RCM)

Meeting Location: Silver Spring Presbyterian Church, 580 University Blvd E, Silver Spring, MD

Meets: 1st Tuesday @ 7:30-9 pm

Regular Meetings: 50; H&I Meetings: 17 in 11 facilities.

Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter, Public Relations, Outreach

Problems/Announcements/Report: We did not receive our August Regional minutes.

Norvana - absent

Rock Creek (David P., stand-in RCM)

Meeting Location: St. Albans, 3001 Wisconsin Ave NW

Meets: 1st Thursday @ 7pm

Regular Meetings: 28; H&I Meetings: 10 at 4 facilities

Active Subcommittees: H&I, Literature, Policy, Special Events, Phonenumber, Other

Problems/Announcements/Report: At the next Special Events Subcommittee meeting, we'll finalize details for our holiday marathon meetings. We'll still need to fill our PR Chair position. We're making a donation to the Region. We're submitting a motion today that the Region not tally votes on the motions sent to Areas after the last Regional, until clear and approved language is sent back to the Areas and subsequently voted on by groups. It's been seconded by Montgomery Area.

South Potomac - absent

Tri-County (Annette R., RCM)

Meeting Location: Christ Church, 112 Charles St. La Plata, MD

Meets: 1st Wednesday @ 6:30-8:30pm

Regular meetings: 45; H&I Meetings 36

Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter, Public Relations

CPRSC Minutes—cprna.org October 14, 2017

Problems/Announcements/Report: Need trusted servants. Made a donation.

VI. OFFICER REPORTS

Chair: Lynn M.

Verbal report given. No written report.

Vice Chair: Leah H.

No real report, but I'm here to serve.

Leah H.

Secretary: vacant

Treasurer: Jennifer W. (absent)

Our income for the month of August 2017 totaled \$2,676.50 which was donations from August region.

Operating expenses totaled \$1,274.37.

Our remaining budget for the fiscal year ended up being \$8,583.10.

In August, the region donated \$4,939.83 to NAWS and will send another check this month for \$2,177.59.

Reminder: Please submit receipts for checks received from region meetings.

(Full report in Appendices.)

Regional Delegate & Alternate: Anthony W. & Darla S.

Full report in Appendices

CPRC Inc. President: Anthony W.

Full report in Appendices

CPRC Inc. BOD-at-large Rep 1: Harriett

Verbal report given. No written report.

CPRC Inc. BOD-at-large Rep 1: Ruth (absent)

CPRCNA 32 Host: Eric W.

- Additional Needs will be presenting three proposals for childcare at our next Host meeting
 - Arts and Graphics will be presenting logos to our next Host meeting for a decision on the Banner Logo Contest
 - Convention Information has distributed flyers (scroll, banner logo contest, speaker CD submissions) to numerous locations, most recently at the Frederick Area Convention, the Gateway Area Special Events Crab Feast, several meetings in the Cape Atlantic Region, and the South Potomac Area. The deadline dates for the banner logo contest and the speaker CD submissions have since passed
 - Entertainment is currently requesting proposals for the comedy show, live entertainment, and instructors for the go-go fitness and line/hand dance events. Entertainment's DJ and photographer submissions were approved. Hospitality will be contacting Centerplate this month regarding the coffee contract and coordinate with other subcommittees regarding space requests
 - Merchandise has leftover Host 31 merchandise for sale today (10/14) at reduced costs. Merchandise is also currently requesting proposals from vendors
 - Program is currently listening to speakers for the workshops and main meetings
 - Registration is currently discussing vendors for the registration packages. And the registration brochures have been distributed to all areas today
 - Toni C. is now our First Vice Chair for Host 32 and the Second Vice Chair position is currently vacant.
- Thanks for allowing me to serve, Eric W.

Ad Hoc Committee 1, Transition to Incorporation: Cheryl D.

Nothing new to report.

Ad Hoc Committee 2, Service Inventory: Jennifer W.

Hello Region:

Apologies for missing you all this month (still)!

Due to delays on my end, this ad hoc committee is off to a slow start. An email was sent out this week to get an idea on what the best date would be for the members that signed up with interest. After gathering the feedback, we will have our first meeting on Sunday, November 5th at 4PM. I am searching for a church in the Rock Creek area for the first meeting and hope to move the meeting around so members from all the different areas can attend.

The suggestion went out to try to bring someone not involved in service. Also, asked if anyone knows of any other regions that have done an inventory to try and reach out to get feedback. I will reach out to someone from the Rhode Island area to see how they conducted their inventory. Lastly, if you did not have a chance to sign up or I forgot you on the list and you are interested, please call or email and I will include you on the next communication that goes out.

Thank you!

In Loving Service,

Jennifer W.

VII. SUBCOMMITTEE REPORTS

H&I Chair: Bonnie C.

We had 7 areas in attendance: Central MD, DC, Montgomery, Norvana, Rock Creek, and Tri-County.

South Potomac picked up 1 new meeting on Thursday, 1pm-2pm at Southern Maryland Hospital.

Norvana will host an Area Learning Day/Dance on January 21st, event 3pm-7pm & dance 9pm-12am (flyers available in December). They are also having a H&I orientation in Alexandria.

ALL AREAS NEED TRUSTED SERVANTS.

I handed in receipts from Montgomery for our Regional. I also put in a check request (\$15) for printing costs of meeting lists.

H&I V-Chair: vacant

Literature Chair: Deenie (elected)

No report

Literature V-Chair: vacant

PR Chair: Jan H.

Verbal report given. No written report.

PR Vice Chair: Carol S. (elected) (report combined)

Policy Chair: vacant

Policy Vice Chair: vacant

Special Events Chair: William F.

Special Events had no show. I will do better in December. One Area was present, too.

William F.

Thanks for allowing me to serve.

Free State Service Center Rep: Scott P.

Verbal report given, no written report.

Letter from Free State Service Center to C&P Region in Appendices

CPRCNA Program Committee At-Large Rep: Toni C. (absent)

Verbal report given; no written report submitted.

VIII. AREA FORUM

Nothing to report.

IX. ATTENDANCE/RCM COUNT

<i>Area/Position</i>	<i>October</i>	<i>August 17</i>					
Battlefield	P	P					
Central Maryland	P	P					
DC	P	P					
Dulles Corridor	A	A					
East of the River	P	P					
Frederick	P	P					
Montgomery	P	P					
Norvana	A	P					
Rock Creek	P	P					
South Potomac	A	P					
Tri-County	P	A					
Chair	P	E					
Vice Chair	P	P					
Secretary	V	V					
Treasurer	A	P					
Vice Treasurer	V	V					
RD (Regional Delegate)	P	P					
RD Alternate	P	A					
CPRC Inc BOD President	P	P					
CPRC Inc BOD Vice President	P	V					
CPRC Inc BOD At-Large Rep 1	P	P					
CPRC Inc BOD At-Large Rep 2	A	V					
CPRCNA XXXI Host Chair	P	P					
CPRCNA XXXI Host 1 st Vice Chair	P	P					

<i>Area/Position</i>	<i>October</i>	<i>August 17</i>					
CPRCNA XXXI Host 2 nd Vice Chair	V	A					
H&I Chair	P	P					
H&I Vice Chair	V	V					
Literature Chair	V	V					
Literature Vice Chair	V	V					
PR Chair	P	P					
PR Vice Chair	V	P					
Policy Chair	V	V					
Policy Vice Chair	V	V					
Special Events Chair	P	V					
Special Events Vice Chair	V	V					
FSRSO Rep 1	P	A					
FSRSO Rep 2	V	V					
CPRCNA XXX Program Committee	A	P					

P = Present; A = Absent; L = Late; E = Left early; N = Attendance not received/not noted; * = Proxy; V = Vacant position

X. OLD BUSINESS

Motions from August 2017 declared not officially sent back to Areas by Chair of Region, therefore further discussion on the matter (and possible tally of votes) is moot. Motions will be sent out to Areas and thus Groups in reconstituted minutes for the August RSC, discussed in December.

XI. ELECTIONS

NOMINATIONS

Position	Nominees (years clean)	Disposition
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Secretary	No Nomination	
Vice Secretary	No Nomination	
Vice Treasurer	No Nomination	
FSRSO Rep 2	No Nomination	
H&I Vice Chair	No Nomination	
Literature Chair	Deenie (elected)	
Public Relations Vice Chair	Carol S (elected)	
Policy Chair	No Nomination	
Policy Vice Chair	No Nomination	

XII. NEW BUSINESS

Norvana Area Bid to Host CPRCNA 33 (*formal bid language in Appendices*)

8-0-0 Bid voted in

Two motions are before the groups:

Motion #1 *Submitted by Montgomery; seconded by Rock Creek.*

Motion: The RSC Secretary will send by email a copy of the new RSC officers' contact information to the webservant no less than 2 weeks following the election(s) of said officer(s). For example, when an officer is elected to the RSC, the webservant will receive by email a copy of said officer's contact information from the RSC secretary no less than two weeks following to officer's election

Intent: To allow for more timely posting of updated RSC officers' names and contact information to the Regional website

Motion tabled to the Policy subcommittee

Motion #2 *Submitted by Rock Creek; seconded by Montgomery.*

Motion: That the Region not tally votes on the motions sent to areas after the Regional Service Meeting August 12th until clear, approved language is sent to areas to be voted on by groups

Intent: To be sure the Region has the benefit of a clear group conscience from the Areas and Groups before approving any motions

Motion ruled out of order, given Chair's Ruling in Old Business

XIII. ADJOURNMENT

All business being concluded, the October 14, 2017 meeting of the Chesapeake & Potomac Regional Service Committee was adjourned at approximately 4:00pm

NOTE: Please remember that, per policy, the RSC meeting is scheduled to end at 6:00pm; therefore, any place secured for the meeting should be scheduled accordingly & noted in the flyer.