



**CHESAPEAKE & POTOMAC REGIONAL SERVICE COMMITTEE  
MEETING MINUTES**

**PO Box 8160  
Silver Spring MD 20907  
Minutes for Meeting #208 - August 12, 2017  
Hosted by Battlefield Area**

**Next CPRSC meeting will be held on Saturday, October 14, 2017  
(hosted by Central Maryland Area)**

**For More Regional Information Please Visit [CPRNA.org](http://CPRNA.org)**

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**\*The following RSC Positions are open. Please encourage other members to get in service! \***  
**\*\*\* VACANCIES \*\*\***

- |                     |                             |
|---------------------|-----------------------------|
| * Secretary         | * Literature Chair          |
| * Vice Treasurer    | * Literature Vice Chair     |
| * Policy Chair      | * Special Events Vice Chair |
| * Policy Vice Chair | * Freestate Rep 1 & 2       |

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**\*There are currently *4 Motions* before the groups included below and as attachments\***

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- I. PRE-MEETING: 12:30 pm**
- II. CALL TO ORDER: 1:00 pm**
- III. TRADITIONS, CONCEPTS, RSC PURPOSE & SERVICE PRAYER**
- IV. APPROVAL OF MINUTES**
- V. AREA REPORTS**

**Battlefield (Matty K., RCM, Craig T., Alt-RCM)**

Meeting location: Manassas Church of the Brethren, Rte. 28, Manassas.  
Meets: 1st Sunday @ 5p, unless it's a holiday in which they meet the 2nd Sunday  
Regular Meetings: 14; H&I Meetings 2  
Active Subcommittees: H&I, Ad-Hoc Policy, Public Relations, Outreach

Problems/Announcements/Report: Battlefield Area welcomes all to the RSC Meeting. A new local jail orientation was held this past Wednesday, August 9, 2017. We held our area nominations last week.

**Central Maryland (Tonya W., RCM, Lorrie, Alt-RCM)**

Meeting Location: Holy Cross Lutheran Church, 6905 Greenbelt Rd. Greenbelt, MD  
Meets: 1<sup>st</sup> Wed @ 7p  
Regular Meetings: 38; H&I Meetings 34 in 6 facilities  
Active Subcommittees: H&I, Literature, Policy, Public Relations, Special Events, Newsletter

Problems/Announcements/Report: Vacant Liaison positions: All are vacant except Montgomery and South Potomac. Donating July and August in the amounts of \$241.61 and \$308.37. We have a new motion today. Host next RSC.

**District of Columbia (Kim G., RCM)**

Meeting Location: Westminster Presbyterian Church, 400 I St SW, DC  
Meets: 1st Saturday @ 10:45 Admin; 12 p.m. Full Body  
Regular Meetings: 61; H&I Meetings: 28 in 10 facilities

H&I, Literature, Policy, Special Events, Newsletter, Public Relations

Problems/Announcements/Report: DC Area added 2 regular meetings since last Region. The last shall be first and the first shall be last + NA @ HIPS. Upcoming Events: DC Area Annual Picnic at 4300 Alabama Avenue SE, Washington, DC 20019 from 12:00 noon to 6:00pm (Fort Dupont Park).

**Dulles Corridor (vacant- RCM) – no representation**

Meeting Location: St Timothy's Episcopal Church, 432 Van Buren St., Herndon, VA 20170

Meets: Last Sunday @ 2-5pm except holidays (moved to the proceeding Sunday)

Regular Meetings: 27; H&I Meetings: 32 in 3 facilities

Active Subcommittees:

Problems/Announcements/Report: No representation.

**East of the River (Yolanda B., RCM)**

Meeting Location: St Luke's Church, 4923 East Capitol St. SE, Washington, DC

Meets: 2nd Monday @ 7:30pm

Regular Meetings: 17; H&I Meetings: 88 in 11 facilities.

Active Subcommittees: H&I, Policy, Literature, Public Relations, Special Events

Problems/Announcements/Report: I still do not have an alternate to date. I did take back to the area regarding changing our meeting date because we're the only area that meets after the Region. We have no issues or concerns.

**Frederick (Kevin B., RCM, Tony S., Alt. RCM)**

Meeting Location: St. John Church, 116 East 2nd St, Frederick, MD

Meets: 1st Sunday @ 3-4pm (subcommittees) & 4-5pm (business)

Regular Meetings: 25; H&I Meetings: 8

Active Subcommittees: H&I, Phonline, Literature, Special Events, Policy, Newsletter, Outreach

Problem/Announcements/Report: No problems to report. All area positions are filled except newsletter and BOD representative. All subcommittees are working well. Thanks for allowing me to serve.

**Montgomery (Major A., RCM, David S., Alt. RCM)**

Meeting Location: Silver Spring Presbyterian Church, 580 University Blvd E, Silver Spring, MD

Meets: 1st Tuesday @ 7:30-9 pm

Regular Meetings: 50; H&I Meetings: 17 in 11 facilities.

Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter, Public Relations, Outreach

Problems/Announcements/Report: No problems/announcements. Donation: \$432.31.

**Norvana (Ruth F., RCM)**

Meeting Location: Fairlington Presbyterian Church, 3846 King Street, Alexandria, VA

Meets: 1st Thursday @ 7pm

Regular Meetings: 41; H&I Meetings: 20

Active Subcommittees: H&I, Phonline, Literature, Policy, Special Events, Newsletter, Public Relations

Problems/Announcements/Report: No problems/announcements.

**Rock Creek (Steve H., RCM, Cliff D, Alt. RCM)**

Meeting Location: St. Albans, 3001 Wisconsin Ave NW

Meets: 1st Thursday @ 7pm

Regular Meetings: 35; H&I Meetings: 15 meetings in 5 facilities.  
Active Subcommittees: H&I, Phonline, Literature, Policy, Special Events

Problems/Announcements/Report: No problems/announcements.

**South Potomac (Vennie M, acting RCM, chair of South Potomac Area)**

Meeting Location: Epiphany Episcopal Church, 3111 Ritchie Rd., Forestville, Md.

Meets: 1st Saturday @ 6:00-8:00pm

Regular Meetings: 15; H&I meetings: 10 meetings in 2 facilities.

Active Subcommittees: H&I, Special Events, Public Relations, Literature, Newsletter, Policy, Webmaster

Problems/Announcements/Report: No problems/announcements.

**Tri-County (absent)**

Meeting Location: Christ Church, 112 Charles St. La Plata, MD

Meets: 1st Wednesday @ 6:30-8:30pm

Regular meetings: 36; H&I Meetings 46 in 6 facilities

Active Subcommittees: H&I, Phonline, Literature, Policy, Special Events, Newsletter, Public Relations

Problems/Announcements/Report: No representation.

**VI. OFFICER REPORTS**

**Chair: Deenie B.**

No report.

**Vice Chair: Lynn M.**

No report.

**Secretary: Vacant**

**Treasurer: Jennifer W.**

Hello Region:

I am submitting the following reports for your review: (Please see attached reports)

- 2016-2017 Monthly Expense Detail
- 2016-2017 Monthly Accounting Detail
- 2017-2018 Region Proposed Budget

Our income for the month of June totaled \$2,296.15 which was donations from June Region. Operating expenses totaled \$2,492.70. Our remaining budget for the fiscal year is \$12,045.27. Last month, the region donated \$3,840.06 to NAWS and will send another check this month for \$4,939.83.

As of the first of this month, August 1, 2017, our actual account balance was \$17,948.49.

Lastly, proposed budget for 2017-2018 is attached to report and to be voted on at this regional. Thanks you!

**Reminder: Please submit receipts for checks received from region meetings.**

In Loving Service, Jennifer W.

**Regional Delegate & Alternate: Anthony W. and Darla S.**

**RD & RDA combined report**

Please see attached report.

## **VII. SUBCOMMITTEE REPORTS**

**CPRCNA XXXII Host Chair: Eric W.**

Please see attached report.

**CPRC Inc., BOD President: Anthony W.**

Please see attached report.

**CPRC Inc., BOD Vice Treasurer: Erin R.**

Please see attached report.

**CPRC Inc., BOD At-Large Rep 1: Harriet S.**

Please see attached report.

**CPRC Inc., BOD At-Large Rep 2: Vacant**

**Regional Incorporation Transition Ad-hoc Committee: Cheryl D.**

Please see attached report.

**H&I Chair: Paul C.**

Hello to All. This is my last Regional as Chair as I am passing the torch if the nominee is elected. It has been a pleasure to serve the greatest region. As for H&I report, we had 5 areas in attendance: DC, Norvana, Montgomery, South Potomac, and Tri-County, with areas in attendance serving 42 facilities and 206 meetings. Norvana is experiencing some issues with Fairfax Mental Health meetings. They are teaming up with Special Events for a Learning Day. Montgomery is hosting the Regional Learning Day on September 30 at Cabin John Regional Park. South Potomac has put a flyer to get information out about H&I. We need to ask for a time slot from the convention.

**H&I V-Chair: Pattie D. (absent)**

**Literature Chair: Vacant**

**Literature V-Chair: Vacant**

**PR Chair: Earl J.**

Attending: Carol S., Darrell R., Miranda G., Lauren M., Ryan M., Jan H., Earl J.

Area Reports: East of the River needs support, Montgomery needs support, Frederick has five members, Rock Creek is vacant, Battlefield needs support, DC Area is vacant.

Phoneline: Training (Montgomery and Rock Creek Areas) for new volunteers. Discussed point of contact with suicide calls.

Meeting Lists: Updated and Available in print and online. Glitch between the regional and area sites.

Webservant: Not present.

Secretary: Not present.

Vice Chair: No report.

Chair: Attended phonline training, meeting list is up-to-date, participated in non-NA event as person in recovery.

Old Business: Storage facility, need central location. Nominations/Elections: Jan H. for chair, Carol S. for vice chair, Lauren M. for secretary. Flash drive. Info on billboard passed.

New Business: Interpreter for hearing impaired addict requested (Frederick Area). Discussed non-addict interpreter attending open meeting. Consider addict in recovery fluent in ASL. Contact schools/colleges for hearing impaired interpreter.

**PR Vice Chair: Jan H.**

Not much to report as I've recently returned to my work position and have been adjusting to my new schedule – thanks for your continued support. After talking with my sponsor and our current chairperson, I've decided to accept the nomination for PR Chair that was made during the June 2017 CPRSC meeting.

**Policy Chair: Vacant**

**Policy Vice Chair: Vacant**

**Special Events Chair: Vacant**

**Special Events Vice Chair: Vacant**

**Free State Rep SO Rep. 1: Scott P. (absent)**

**Free State Rep SO Rep 2: Vacant**

**CPRCNA Program Committee At-Large Rep: Tonya G.**

The CPRCNA XXXII Program Subcommittee meets on every second Sunday of each month from 2-5pm @ Grace Memorial Baptist Church – 2407 Minnesota Avenue SE, Washington, DC 20019.

Attendance: There were 12 members present and voting.

Recordings and Contracts: Our taping contract has been approved for Hope2Go Recording. They have agreed to include FREE CD's with their services.

Budget: The committee voted yes to increase the Travel/Accommodations for Speakers line item. However, the amount will be determined and submitted for approval by the Host Committee once the Main Speakers needs have been identified in order to make an accurate adjustment to the budget, if necessary.

Workshop Layout/Configuration: The CPRCNA 32 Workshop Layout/Configuration was unanimously approved. We have begun to assign topics and locations of meetings. We are working on finalizing the schedule so we can secure speakers. REMINDER: deadline for speaker tape submission is September 14. The "Call for Speakers" flyer with requirements is posted to our website.

Timeline: We are steadily making progress on the Timeline.

In service, Tonya G.

### VIII. AREA FORUM

Question was raised about the email list for sending out Regional Minutes. Can other people be added to the list?

### IX. ATTENDANCE/RCM COUNT

<i>Area/Position</i>	<i>August 17</i>					
Battlefield	P					
Central Maryland	P					
DC	P					
Dulles Corridor	A					
East of the River	P					
Frederick	P					
Montgomery	P					
Norvana	P					
Rock Creek	P					
South Potomac	P					
Tri-County	A					
Chair	E					
Vice Chair	P					
Secretary	V					
Treasurer	P					
Vice Treasurer	V					
RD (Regional Delegate)	P					
RD Alternate	A					
CPRC Inc BOD President	P					
CPRC Inc BOD Vice President	V					
CPRC Inc BOD At-Large Rep 1	P					
CPRC Inc BOD At-Large Rep 2	V					
CPRCNA XXXII Host Chair	P					
CPRCNA XXXII Host 1 <sup>st</sup> Vice Chair	P					
CPRCNA XXXII Host 2 <sup>nd</sup> Vice Chair	A					
H&I Chair	P					
H&I Vice Chair	A					
Literature Chair	V					
Literature Vice Chair	V					
PR Chair	P					

<i>Area/Position</i>	<i>August 17</i>					
PR Vice Chair	P					
Policy Chair	V					
Policy Vice Chair	V					
Special Events Chair	V					
Special Events Vice Chair	V					
FRSO Rep 1	A					
FRSO Rep 2	V					
CPRCNA XXXII Program Committee At-Large Rep	P					

P = Present; A = Absent; L = Late; E = Left early; N = Attendance not received/not noted; \* = Proxy; V = Vacant position

## **X. OLD BUSINESS**

## **XI. ELECTIONS**

Chair: Lynn M. (7-0-1)

Vice Chair: Leah H. (8-0-0)

Secretary: absent nominee, Vacant

Treasurer: Jennifer W. (8-0-0)

H&I: Bonnie (8-0-0)

Public Relations: Jan H. (6-0-1)

Special Events: William (8-0-0)

Literature: Vacant

Policy: Vacant

BOD At Large Rep 1: Ruth (7-0-1)

BOD At Large Rep 2: Harriet (7-0-1)

Free State Rep 1: Vacant

Free State Rep 2: Vacant

## **XII. NEW BUSINESS**

Five motions were made. Motion 2 was turned into an Ad-Hoc Committee by the RSC Chair. Motion 5 was ruled out of order. Motion 4 was split into two motions (4A and 4B). There are four motions to be sent back for areas/groups votes (#1, #3, #4A, #4B). **Note: All motions being sent back for areas/groups vote are also attached as separate document with additional attachments.**

### **MOTION #1:**

Motion Maker: Montgomery Area

2nd: South Potomac Area

**Motion:** To have the Region seat an Ad-Hoc Committee to research the possibility of holding the Regional Convention within our region when the current Ocean City contract expires.

**Intent:** None given.

Motion sent back for areas/groups vote.

**MOTION #2**

Motion Maker: Montgomery Area

2nd: South Potomac Area

**Motion:** To have CPR Region create an Ad-Hoc Committee to take an inventory on why there is a lack of members willing to be involved in service on the area and regional levels.

**Intent:** To take a diverse and honest look at the region and pin point reasons why there is not much turnover in service commitments on the area and regional levels. The same faces are in these positions year after year at these levels and would love to get our newer members and older members who have been away from this level of service an opportunity to serve NA in this way. Turnover in service will also create more ideas on how to continue to reach our primary purpose.

RSC Chair created Ad-Hoc Committee and appointed Jennifer W. to chair committee.

**MOTION #3:**

Motion Maker: DC Area

2nd: East of the River Area

**Motion:** To allow special interest meetings to be added to the CPRCNA program (for example, mens rap, womens rap, LGBTQ, young people, and Spanish language).

**Intent:** The goal is diversity and inclusion in both workshop topics and speakers. The motion allows for workshop topics and speakers focused on specific communities within the larger CPRCNA fellowship. Any member can attend any special interest meeting. This motion negates the August 1990 motion stating: “To ask that no more special interest meetings be put on the program of the CPRCNA, i.e., men, women, gay.”

Motion sent back for areas/groups vote.

**MOTION #4A**

Motion Maker: DC Area

2nd: East of the River Area

**Motion:**

(1) To edit the April 8, 2017, approved Regional Policy to add Vice –Secretary and Second Regional At-Large Representative to the new Convention Oversight Subcommittee (change underlined on page 2 of policy),

**Intent:**

(1) The current Board of Directors which will become the new Convention Oversight Committee has positions for Vice-Secretary and Second Regional At-Large Representative. This edit keeps these positions going forward (rather than removing them).

Note: Updated Policy document is included in Motions attachment with changes underlined.

Motion sent back for areas/groups vote.



**MOTION #4B**

Motion Maker: DC Area

2nd: East of the River Area

**Motion:**

- (1) To edit the April 8, 2017, approved CPRNA, Inc. bylaws to include the following language: “No [board] director may serve as a member of the Convention Oversight Committee other than the chair of the Committee” (changes underlined on page 8 of bylaws), and
- (2) To make grammatical corrections to the April 8, 2017, approved CPRNA, Inc. bylaws (changes on pages 3, 5, 8, and 10 of bylaws).

**Intent:**

- (1) To create checks and balances between the new Convention Oversight Committee and the new Board of Directors. Without this change the same person could serve at the Region, at the new Board of Directors, and at the new Convention Oversight Committee (for example, one person could be treasurer of all three bodies).
- (2) To ensure the same language is used throughout the bylaws document.

Note: Updated Bylaws document is included in Motions attachment with changes underlined.

Motion sent back for areas/groups vote.

**MOTION #5**

Motion Maker: Central Maryland Area

2nd: Frederick

**Motion:** That 15% of all net profits from CPRCNA be used explicitly for Public Relations and H&I to carry the message in the form of public service announcements, billboards, placards, etc., and to supply jails and institutions with much needed literature.

**Intent:** To fulfill our primary purpose of carrying the message to the addict who still suffers and who may not be aware of NA’s lifesaving message.

Motion ruled out of order.

**XIII. ADJOURNMENT**

All business being concluded, the August 12, 2017, meeting of the Chesapeake & Potomac Regional Service Committee was adjourned at approximately 5 pm.

***NOTE: Please remember that, per policy, the RSC meeting is scheduled to end at 6:00pm; therefore, any place secured for the meeting should be scheduled accordingly & noted in the flyer.***