



**CHESAPEAKE & POTOMAC REGIONAL SERVICE COMMITTEE  
OF NARCOTICS ANONYMOUS**

**P.O. Box 8160  
Silver Spring, Maryland 20907**

**MINUTES FOR MEETING #206  
8 April 2017 - Hosted by the South Potomac Area**

**Next CPRSC meeting will held be on Saturday, June 10, 2017**  
(Hosted by the Tri- County Area)

**For more regional information please visit [CPRNA.org](http://CPRNA.org)**

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**\* There is currently ONE MOTION to be voted on by our groups \*  
For details on this motion, please read the NEW BUSINESS SECTION below.**

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- I. PRE-MEETING:** 12:30 pm (There were no motions or issues discussed during the pre-meeting.)  
**II. CALL TO ORDER:** 1:00 pm Readings: The Twelve Traditions of Narcotics Anonymous, The 12 Concepts of Service, The Service Prayer and Purpose of a Regional Service Committee.  
**III. APPROVAL OF MINUTES:** Not discussed; to be considered at the April regional service meeting.

**IV. AREA REPORTS**

**Battlefield (Carole, RCM; Craig, RCM Alt)**

Meeting location: Manassas Church of the Brethren, Rte. 28, Manassas, Virginia

Meets: 1<sup>st</sup> Sunday at 5pm (unless it's a holiday when they meet the 2<sup>nd</sup> Sunday)

Regular Meetings: 15; H&I Meetings: 2 per month in Prince William jail

Active Subcommittees: Outreach, H & I, Public Relations, Literature, and Activities

Report: Area is well, all our meetings are in need of support. We are working on our start of summer camp out the last weekend of June.

**Central Maryland (John T., RCM; Tonya W., RCM Alt)**

Meeting Location: Holy Cross Lutheran Church, 6905 Greenbelt Rd. Greenbelt, Maryland

Meets: 1<sup>st</sup> Wednesday at 7pm

Regular Meetings: 36; H&I Meetings: 34 in 6 facilities

Active Subcommittees: H&I, Literature, Public Relations, Special Events, Newsletter, Outreach, Policy

Report: Area is doing well. Sponsoring spiritual breakfast on May 27 from 10:00 am to 12:30 pm at Trinity Lutheran Church 6600 Laurel Bowie Road Bowie, MD. Tally of motion turned (26-yes, 0-no, 5-abstain). Making donations for March (\$ 246.01) and April (\$ 783.23).

**District of Columbia (Kym G., RCM; Sohail H., RCM Alt)**

Meeting Location: Westminster Presbyterian Church, 425 1st Street, S.W., Washington, D.C.

Meets: 1<sup>st</sup> Saturday at 12 noon (Administrative meeting at 10:45 am)

Regular Meetings: 60; H&I Meetings: 28 in 8 facilities

Active Subcommittees: H&I, Literature, Public Relations, Special Events, Newsletter, Policy

Report: H & I is in need of support. Meeting in a new location: St. Martin at The Summit, Community Room, 116 T Street, NE, Washington, DC 20002, 4<sup>th</sup> Saturday at 5:00 pm

### **Dulles Corridor (Katy D. - RCM)**

Meeting Location: St. Timothy's Episcopal Church, 432 Van Buren Street, Herndon, VA 20170  
Meets: Last Sunday at 2:15-3:30pm (except holidays when area is moved to the preceding Sunday)  
Regular Meetings: 22; H&I Meetings: 24 in 3 facilities  
Active Subcommittees: H&I, Literature, Public Information, Special Events, Policy, Outreach  
Report: RCM not present. No report given.

### **East of the River (Yolanda B., RCM)**

Meeting Location: St Luke's Church, 4923 East Capitol Street, S.E., Washington, D.C.  
Meets: 2<sup>nd</sup> Monday at 7:30pm  
Regular Meetings: 18 per week; H&I Meetings: 88 per month and 11 facilities  
Active Subcommittees: H&I, Phoneline, Literature, Policy, Special Events, Newsletter, Public Relations  
Report: We still need support. Recovery show 5/28/17 from 6:00pm to 8:30pm at Saint Martin's.

### **Frederick (William F., RCM)**

Meeting Location: St. John Church, 116 East 2<sup>nd</sup> Street, Frederick, Maryland  
Meets: 1<sup>st</sup> Sunday at 3pm (subcommittees) and 4-5pm (business)  
Regular Meetings: 24; H&I Meetings: 8  
Active Subcommittees: H&I, Literature, Policy, Public Relations  
Report: No report given.

### **Montgomery (Jimi S., RCM, Major- RCM Alt.)**

Meeting Location: Silver Spring Presbyterian Church, 580 University Blvd E., Silver Spring, Maryland  
Meets: 1<sup>st</sup> Tuesday at 7:30pm  
Regular Meetings: 50; H&I Meetings: 68 in 14 facilities.  
Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter, Public Relations, Outreach (Meetings)  
Report: (No report provided).

### **NorVANA (Ken M., RCM)**

Meeting Location: Fairlington Presbyterian Church, 3846 King Street, Alexandria, Virginia  
Meets: 1<sup>st</sup> Thursday at 7pm  
Regular Meetings: 42; H&I Meetings: 62  
Active Subcommittees: H&I, Literature, Policy, Special Events, Public Relations, Outreach.  
Report: No report given.

### **Rock Creek (Steve H., RCM)**

Meeting Location: St. Albans, 3001 Wisconsin Avenue, N.W., Washington, D.C.  
Meets: 1<sup>st</sup> Thursday at 7pm  
Regular Meetings: 33; H&I Meetings: 13 per month in 5 facilities  
Active Subcommittees: H&I, Literature, Policy, Special Events, Webmaster.  
Report: All is well in Rock Creek- financially stable, good GSR attendance, and only a couple open positions. We are making a donation to the region today.

### **South Potomac (Clarisa W., RCM; Vinnie M. Alt-RCM)**

Meeting Location: Epiphany Episcopal Church, 3111 Ritchie Road, Forestville, Maryland  
Meets: 1st Saturday @ 6:00-8:00pm  
Regular Meetings: 15 per week; H&I meetings: 14 per month  
Active Subcommittees: H& I, Policy, Special Events, Webmaster  
Report: Special Events is hosting a Marathon Meeting and Dance on May 13<sup>th</sup> Bells United Methodist Church 6016 Allentown Road Camp Springs, MD (Marathon Meeting: 1pm-7pm and Dance from 8:00 pm to 12:00 midnight). H & I sponsoring two members with full scholarship to CRPNA 31. GSR questions timely releasing of basic meeting list. Area members want suggestions/comments of members hosting area at residence. Have donation and

motion talleys.

**Tri-County (Thomas F., RCM; Annette R., RCM Alt)**

Meeting Location: Christ Church, 112 Charles Street, La Plata, Maryland

Meets: 1<sup>st</sup> Wednesday at 6:30-8:30pm

Regular meetings: 37; H&I Meetings: 38 in 8 facilities

Active Subcommittees: H&I, Phoneline, Literature, Policy, Special Events, Newsletter, Public Relations

Report: Donation to region.

**V. OFFICER REPORTS**

**Chair: Deenie B.**

Went to mailbox and working to set up budget meeting.

**Vice Chair: Lynn M.**

Working to set up budget meeting.

**Secretary: Vacant**

**Treasurer: Jenn**

Submitting budget and check register from 2013. Written report is available upon request.

**Regional Delegate & RD Alternate: Anthony W. & Darla S.**

Good Afternoon C&P Region,

The next Autonomy Zone meeting will be hosted by the Mountaineer Region: July 29, 2017. Location information coming soon, time 11 am – 5 pm. The Autonomy Zone (AZF) consists of six regions. The AZF website: <http://autonomyzonalforum.org>. Meetings are hosted twice a year. The 2017 – 2020 Hosting Regions are as follows: Mountaineer Region (Virginia, West Virginia, Maryland & North Carolina): July 29, 2017 Chesapeake and Potomac Region (Maryland, Northern, Virginia, & Washington, DC): January 27, 2018 Eastern PA Region (Pennsylvania): July 28, 2018 Free State Region (Maryland, Delaware, & Virginia): January 26, 2019 Greater Philadelphia Region (Pennsylvania): July 27, 2019 Central Atlantic Region (West Virginia, Virginia & Ohio): January 25, 2020

**March 23-26, 2017:** Both Darla (RDA) and myself (RD) attended the Florida Service Symposium, held in Tampa, FL. There were regional delegate participants from around the US as well as members of the WSC Executive Staff and Board of Directors. The Symposium officially opened on Thursday March 23<sup>rd</sup> with Professional Presentation and Roundtable Discussions. There was a 6-member professional panel, of that group the following: Bill Ryan, CLC, CLP, Sr. Clinical Outreach Rep. (Constellation Behavioral Health); Mary Flynn Boener, LCSW (Florida Health Care Plans); and Chris Budnick (Healing Transitions), discussion centered around MDT/RDT; what to do with addicts when they show up and what ramifications are presented to them as professionals when working with addicts and when to draw the line. There were two individuals on the panel with substantial clean time as well, and they talked about how not to step across the lines of being a professional and being a recovering individual as well. One point brought out was the importance for individuals who work in professions, and are in in recovery, to understand the need to take time out for self because you can lose your individuality in the work you do.

Throughout the rest of the weekend, workshop/roundtable discussions with an a sundry of topics such as BMLT; How To Use Our Guiding Principles, Herding Cats, HR Panels, Unifying Communications, 9 Public Misconceptions about NA- Solutions? Applying Our Principles To Technology and Social Media, PR Best Practices, as well as special round table topics, like “Who’s Missing From Service Meetings” and “The Future of The WSC”.

I spoke with Arnie, World Board President concerning the C&P representative from the World Board, I was informed that our World Board contact is Tonya from Greece, I requested that her contact information be sent to me so that I could reach out to her. (Go figure- Greece).

In loving service,

Anthony W. (RD)  
Darla S. (RDA)

## **VII. SUBCOMMITTEE REPORTS**

### **CPRCNA XXXII Chair: Eric W.**

- Our second meeting was held on March 15<sup>th</sup>.
- Christine Y. was voted in as the Hospitality Chairperson. She has 14 years of recovery and has convention experience. Their first meeting will be up and running soon.
- Arts & Graphics and Convention Information are vacant at this time but several members have expressed interest in taking on those positions at our next Host Meeting.
- Six subcommittees have held their first meetings this month and have or will be creating more flyers to recruit more members.
- The banner logo contest flyer has been created and distributed to all areas.
- The cost of pre-registration for next year has been set at \$20 with a free t-shirt. Pre- registration for CRPCNA XXXII will be on Saturday night from 10pm-12 midnight and Sunday morning from 9am-12 noon.
- Because most of our members will already be in Ocean City, MD our April host meeting will be held on the 2<sup>nd</sup> Wednesday in April only (April 12<sup>th</sup>) instead of the regular 3<sup>rd</sup> Wednesday.

Eric W.

### **CPRC Inc., BOD President: Ed**

Hello all,

During the last board meetings, we have made a change in our CPA. The CPA we had did not complete the filing for the 2016 taxes or update QuickBooks as he had promised but we have another CPA that's working on it now. There are other tax issues that I think Erin may talk about in her treasurer's report. Because the board has ended the relationship with the last CPA we are looking at several nonprofit CPA agencies to replace him.

I attended several meetings with BoD vice president, BoD treasurer, XXXI chair, XXI treasurer and vice treasurer to review and set the host budget for the next three years. We have added and removed signer to several accounts including and presented host XXXII access to the checking account for that convention.

The Board has also transferred the contents of the board material in the storage to be reviewed so that we can follow the retention policies suggested by the IRS on what we needed to retain. We are looking to upload the appropriate document to a cloud storage for ease of access and to follow the retention policy. In addition to this we are reviewing past policies that were adopted in the past that are not outlined in any hard documents.

Steve H. has also stepped up as the Board secretary and Donna has stepped up as vice secretary. We are still in need of a vice treasurer so if you know someone that would like to be involved at this level please see someone on the board about this.

ILS,

Ed B.

### **CPRC Inc., Regional BOD Representative- Harriet S.**

The board had several discussions about our CPA and the work he was supposed to provide for us. After several

attempts and discussion about his work, the BOD decided to cut ties with him and get all our books from him. The BOD formed an Ad Hoc Committee to research another CPA. The Ad Hoc Chair (Jimi S.) is trying to schedule meetings with potential CPA firms between now and the April BOD Meeting. The board consensus is to develop a RFP to solicit comparable proposals before we can proceed with voting on competing accounting firms. For now, we have a CPA on a volunteer basis; Jeanie Gilbert has stepped in and is going to volunteer to get the accounting work up-to-date along with the BOD treasurer. Our treasurer has done an excellent job with getting us caught up in QuickBooks and has cleared up a lot of the accounting book work. There are still some things that need to be done and the treasurer and CPA are working diligently to bring us into compliance. Our treasurer found out that we double paid the State of Maryland sales tax. The treasurer also found that the IRS form 990 for 2015 was not filed and a penalty has been assessed; the IRS has threatened to freeze our accounts. The 2016 990 is now past due its extension period and will be filed late. The 990 must be filed on the 15<sup>th</sup> of the fifth month after the end of our fiscal year, meaning they are due by November 15<sup>th</sup> each year. Consensus decision was made that the President and Secretary are authorized to provide any required documentation that the Treasurer may need to speak with the IRS without BOD review. CPA Jeanie Gilbert will perform 2015-16 catch up work, will try to reconcile the convention this year, and will try to reconcile year-end if no CPA is hired by that time.

Chair of Host Committee 32 raised an issue about the Entertainment Subcommittee chair who is known to have misappropriated funds but repaid the funds. He asked should this person be removed from the position and should this person be banned from all convention service? Recommendation of the BOD is chair should follow policy without any interpretation.

Concerns were raised about low ticket sales for Sponsor/Sponsee Banquet and Jazz Brunch. Treasurer noted the board had approved events with known potential losses, and they now seem to be competing with each other for ticket sales. Sponsor/Sponsee Banquet could be canceled with no financial impact. We will move forward with both events at the recommendation of the Host Committee 31.

Harriet S.  
Regional BOD Representative

**H&I Chair: Paul C.**

Good afternoon to all, there were 6 areas in attendance: Dulles Corridor, Montgomery, NORVANA, Rock Creek, and Tri- County. In attendance, we serve 47 facilities and 229 meetings a month. All the areas reported the 4 scholarships are delivered. D.C. Area made a presentation at D.C. Juvenile Detention Center. Montgomery will be hosting the regional learning Rock Creek passed due to a piggyback on their spiritual picnic. We purchased around \$100.00 of literature for Frederick. Our budget is good for next year.

**Literature Chair: Vacant**

No report received.

**Public Relations: Earl J.**

Areas in attendance: Frederick, East of the River, Montgomery  
RCMs, please let your PR/PI chairs know that we need their help at region. Phonenumber discussed. Web team-built/updated. CRPCNA workshop speaker confirmed, will also have panel and breakout session with 4 booth positions left. Recruiting trusted servants for website help. Planning stage for PR presentations workshop. April 29<sup>th</sup> phonenumber workshop: 1636 East Capitol Street (10 am-1 pm)- East of the River area. Questions of how Freedom Voice bill is being paid, answer- BOD is having payment automatically deducted monthly (BOD treasury).

**Public Relations Vice Chair: Jan H.**

1) We have a new Phonenumber Database Coordinator, Erin R. from Rock Creek. She has been working to update and streamline our phonenumber volunteer database. We also have a new Phonenumber Coordinator, Selai C. from NORVANA. She has been working with others to update our Phonenumber Handbook and training materials. As previously mentioned, C&P PR and EORA PR are joining to present a "Phonenumber Workshop & Volunteer Appreciation Day", which will be held on Saturday April 29, 2017 @ Mt. Moriah Baptist Church located at 1636 Capitol Street, NE, Washington, DC 20019.

2) CPRCNA XXI PR Workshop is scheduled Saturday April 22<sup>nd</sup> from 6:00pm to 7:15pm.

PR Workshop Topic: "Planting the Seed"

"One of our missions in PR is to share our message that, 'an addict, any addict, can stop using drugs, lose the desire to use, and find a new way to live' with the public and within our community. Our goal is for our message to reach that still suffering addict in hopes that they will seek our help. Our fellowship's message is one of hope, and hope is the seed we want to plant. Through collaboration with professionals, PSAs, distribution of literature, presentations, phonline, and booths at various events we try our best to have a presence, to reach that still suffering addict, and let them know that help exists and we are here. No longer do they have to suffer in hopelessness and isolation. Whether or not they are ready to accept help is up to them. But, the seed has been planted and our primary purpose, to carry the message to the still suffering addict, has been accomplished- may Higher Power help that seed to grow".

PR Workshop Speakers:

- Clarence A.- Greater Philadelphia Region
- Wade M. - Mid- Atlantic Region

PR Workshop Format:

- Speaker(s) w/ panel members, Break-Out Session, and Q&A
  - Members who volunteered to plan Break-Out Session are: Cyndie A. (Dulles); Mitch T. (Montgomery); Selai C. (NORVANA); Frank G. (NORVANA); Miranda G. (Rock Creek); and Vinnie M. (South Potomac)

3) Webservant Mtg. was held March 4, 2017. Our webservant team has been working to update our cprna.org website and RSC contacts have been update as of 03.29.17. As more work is needed, it is my hope that our team will be open in allowing others to join, train, and serve as webservants. Our current web team members are Vinnie M. (South Potomac); Earl J. (DC); Frenise L. (DC); Josh A. (Dulles); Mitch T. (Montgomery); and, Frank G, (NORVANA).

As this is my first time being of service at the level of Vice Chair, I'd like to take this opportunity to briefly share my experiences thus far:

Our 4<sup>th</sup> Concept speaks of 'Effective Leadership'. It goes on to say, "We should also remember that NA's leaders are not only those we vote into office. Opportunities for selfless service arise wherever we turn in Narcotics Anonymous". My interpretation is that all members of Narcotics Anonymous serve as a leader in some capacity. Unfortunately, most times when we do vote a member into a service position-at any level- the only requirement is a certain amount of clean time. However, clean time does not mean a person has done Step Work; is practicing a program of recovery; or has a sponsor. Nonetheless, I must keep the focus on myself in sharing some of the challenges I've faced as vice chair.

My main challenge has been communication. Thus far, effective communication has been problematic for me in my service position. Having to communicate my thoughts clear and concisely has been a challenge because what is said may not be interpreted in the spirit in which it was intended. For example, even my report may be misinterpreted. My second challenge has been patience. I am learning to 'lower my expectations and raise my level of acceptance'. My experience in working to be more patient and accepting of myself has helped me in being more patient and accepting of others. However, there is definitely more work to be done for me in this area because frustrations are inevitable, and that's the beauty of Steps 6 & 7.

In saying all of this, it must also be stated, "I am extremely humbled to be of service". This service position has been effective in helping me to work to improve myself, and I am truly grateful. (ILS)

**Policy Chair: Vacant**

Not present.

**Special Events Chair: Vacant**

Attendees: Ricky G. (East of the River), Reggie T. (D.C Area), Tommy M. (Battlefield Area), Greg J. (South

Potomac Area), Lynn M. (Regional Vice Chair)

The subcommittee met today to formulate the Regional Cookout which is scheduled for June 24<sup>th</sup>, 2017 from 12noon- 7pm at Fort Dupont Park (Randall Circle- Lots A&B), Minnesota Ave., SE, DC Gregory Jones is requesting reimbursement of \$ 96.00 for the 1,200 copies made for the cookout. The event has been posted on the website. (Event contacts: Greg J., Harriet S., and Erika L.)

**Free State Rep Service Office Rep.: Scott**

Sending phone orders and conducting satisfaction survey,

**Host 31 Vice Chair: Jane S.:**

Report composed by Jane S. read by Mike

**Host 32 Regional Program At Large Rep.: Tonya G.**

The CPRCNA XXXII Program Subcommittee held its first meeting on March 12<sup>th</sup> @ St. Luke's. The committee meets every second Sunday of each month from 2-5 pm @ Grace Memorial Baptist Church- 2407 Minnesota Avenue, SE, Washington, DC 20019.

**Attendance**

Out of 13 area representatives 9 members were present and voting (Dulles Corridor, Frederick, and NORVANA's positions are vacant and 2<sup>nd</sup> DC Area Rep. was not present).

**Election of Trusted Servants**

1<sup>st</sup> V. Chair, Leah H.

2<sup>nd</sup> V. Chair, Carole M.

Secretary, Mary K.

Treasurer, VACANT

**Timeline**

After careful review of the Convention Policy Manual for CPRCNA and the Program Submitted Timeline, the Chair and 1<sup>st</sup> Vice Chair reported that they will work on both an agenda and timeline moving forward.

**Open Discussion**

Off-site banquet with speaker.

**Adjournment**

The meeting was adjourned promptly at 2:50pm.

In Service,

Tonya G. (At Large CPRCNA 32)

**Ad Hoc Committee for Incorporation: Jimi S.**

No report received.

**VIII. OPEN FORUM**

BOD At Large Rep.- taken back to groups

**IX. ATTENDANCE/RCM COUNT**

<i>Area/Position</i>	<i>Apr. 17</i>	<i>Feb. 17</i>	<i>December 16</i>	<i>October 16</i>	<i>August 16</i>	<i>June 16</i>	<i>April 16</i>
Battlefield	P	P	N	N	P	A	P
Central Maryland	P	P	N	N	P	L	P
DC	P	P	N	N	P	P	P
Dulles Corridor	A	P	N	N	A	A	P
East of the River	P	P	N	N	A	P	A

<i>Area/Position</i>	<i>Apr. 17</i>	<i>Feb. 17</i>	<i>December 16</i>	<i>October 16</i>	<i>August 16</i>	<i>June 16</i>	<i>April 16</i>
Frederick	P	P	N	N	P	A	P
Montgomery	P	P	N	N	P	A	P
Norvana	P	P	N	N	P	P	P
Rock Creek	P	P	N	N	P	A	P
South Potomac	P	P	N	N	P	A	A
Tri-County	P	P	N	N	P	P	P
Chair	P	P	N	N	P	P	P
Vice Chair	P	P	N	N	P	P	P
Secretary	V	V	N	N	A	P	P
Treasurer	P	P	N	N	P	P	P
Vice Treasurer	V	V	N	N	V	V	V
RD (Regional Delegate)	P	P	N	N	P	P	P
RD Alternate	P	P	N	N	P	P	P
CPRC Inc BOD President	P	P	N	N	P	P	P
CPRC Inc BOD Vice President	P	P	N	N	P	P	A
CPRC Inc BOD At-Large Rep 1	P	P	N	N	V	V	V
CPRC Inc BOD At-Large Rep 2	P	P	N	N	V	V	V
CPRCNA XXXI Host Chair	P	P	N	N	P	A	A
CPRCNA XXXI Host 1 <sup>st</sup> Vice Chair	P	V	N	N	V	V	A
CPRCNA XXXI Host 2 <sup>nd</sup> Vice Chair	P	P	N	N	V	V	A
H&I Chair	P	P	N	N	P	P	P
H&I Vice Chair	P	P	N	N	V	V	V
Literature Chair	N	V	N	N	V	V	V
Literature Vice Chair	N	V	N	N	V	V	V
PR Chair	P	P	N	N	P	E	P
PR Vice Chair	P	V	N	N	P	P	P
Policy Chair	N	V	N	N	P	P	P
Policy Vice Chair	N	V	N	N	A	P	A
Special Events Chair	P	V	N	N	P	P	P
Special Events Vice Chair	P	V	N	N	V	V	V
FSRSO Rep 1	P	P	N	N	V	V	V
FSRSO Rep 2	N	V	N	N	V	V	V
CPRCNA XXXI Program Committee	P	P	A	N	V	V	V
CPRCNA XXXII Chair	P	P	P	V	V	V	V

P = Present; A = Absent; L = Late; E = Left early; N = Attendance not received/not noted; \* = Proxy; V = Vacant position

**X. OLD BUSINESS**

Motion to incorporate C&P Region to a 501(c)(3)  
Yes-144



## **XI. NEW BUSINESS**

We have received an e-mail request to start a meeting in DC at the HIPS Clinic from David A. Sternberg (Clinical Services Manager). The e-mail reads as follows:

Good Morning!

I run an infectious disease/Hepatitis C clinic in NE DC that focuses on people who inject drugs. Many of our clients have requested that we start an NA meeting at our clinic, and I wanted to know if that would be possible. We are an outpatient facility that (in addition to clinical services) operates a drop-in center that serves sex workers and people experiencing homelessness, so while I am aware that there are lots and lots of meetings across the region, our clinic/drop in center would be ideal for those who already struggle with access to care.

I've personally been a part of the fellowship since 2010, and I think a lot of our patients would really benefit from everything it has to offer. Please feel free to reach out if you have any questions, and I look forward to hearing from you soon.

David A. Sternberg, Clinical Services Manager  
Preferred Pronouns: He/Him/His  
[P] (202) 834-4635, [F] (202) 315-0389  
Physical Address: 906 H St., NE, Washington, DC 20002  
Mailing Address: P.O. Box 90738, Washington, DC 20090

HIPS Clinic Hotline: (202) 834-4635

## **XII. ADJOURNMENT**

All business being concluded, the April 8, 2017, meeting of the Chesapeake & Potomac Regional Service Committee was adjourned.

***NOTE: Please remember that, per policy, the RSC meeting is scheduled to end at 6:00pm; therefore, any place secured for the meeting should be scheduled accordingly & noted in the flyer.***