



CHESAPEAKE & POTOMAC REGIONAL SERVICE
COMMITTEE MEETING MINUTES

PO Box 8160

Silver Spring, MD 20907

Meeting #217 – February 16, 2019

Hosted by the South Potomac Area of Narcotics Anonymous

*** VACANCIES ***

- | | | |
|---|------------------------|-----------------------------|
| * Literature Vice-Chair | * CPRNA Program | * Special Events Chair |
| * Convention Oversight
Committee Rep 1 | Committee At-Large Rep | * Special Events Vice Chair |
| * Convention Oversight
Committee Rep 2 | * Free State Rep 2 | |

I. CALL TO ORDER: 1:00 pm

II. READINGS: SERVICE PRAYER, TWELVE TRADITIONS OF NA, 12 CONCEPTS, & PURPOSE OF AN RSC

III. ADMINISTRATIVE REPORTS

- **Regional Delegate (RD) & Regional Delegate Alternate (RDA):** Combined Report
 - The Autonomy Zone meeting was held on January 26th and 27th at Ferndale United Methodist Church in Glen Burnie, MD, and was hosted by the Free State Region. The CPRNA report to the Zone is attached. This was the first two (2) day Zonal meeting that the AZF has held and it was a huge success, noting that attendance by our Region was very, very low. Saturday's session was used for Regional Presentations and Delegate Sharing Sessions highlighted by a main speaker and a hypnotist as its entertainment on Saturday evening. Sunday was used as the AZF business day, and below is a summary of topics and discussion of each day's events:
 - Saturday, January 26th: Introduction to NA, Speed Sharing presented by CPRNA, PR Workshop, GSR workshop, and DRT workshop
 - Sunday, January 27th:
 - * Should the Autonomy Zone consider a Multi-Zonal Symposium? The overall consensus was not to do so at this time but begin earnest conversation in 2021 which is an off-conference year. Additionally, since we have just begun the two-day zonal format, let's get this effort solidified first, then present the idea of a Multi-Zonal symposium to the Regions.
 - * What are our best practices in the Autonomy Zone? What can we do better? – If there is anything you would like input on or if there is something you think our Region does well that might benefit other regions please share that with us so we can pass it along.
 - * Greater Philadelphia Phone Lines are receiving mental health crises calls along with "using" questions.

- * How are other regions handling their calls of the same caliber? Is there an uptick of mental health crises calls in our Region? Is the phonenumber a way to grow NA?
- * PR/Fellowship development. One way is to give feed back on the weekends event to further develop the zonal meeting. It is also a viable vehicle to attract members to service.
- * Strategic planning effort, continually assessing the financial impact to the Zone as well as the Regions. Create a strength, weakness, opportunity and threats (SWOT) analysis for the Zone.
- * Conduct an “environmental scan” or inventory of our Region/Zone.
- * Information flow: How do we get information from the zonal level to the group level? Regional Flyers to the Areas is an option, as well as establishing an outreach sub-committee at the Area level to address this need. Invite and mentor people who wish to serve...let’s begin to use new resources. Call the newcomers for 30 days and go out and support the struggling home groups. In regard to public relations, texting works best with millennials.
- The next Autonomy Zone (AZF) will be hosted by the Greater Philadelphia Region (*Pennsylvania*): July 27, 2019 - <http://autonomyzonalforum.org>.
- The CPRNA RD created a Dropbox and uploaded the questions for the Zonal Facilitator and Secretary positions. Resumes are being accepted for those positions through May 31st. If you are interested or know someone who is interested, you can get the Resume template and the qualifications from the Autonomy Zonal website.
- **Website Updates & NAWS information:**
 - * WCNA 38—2021 - Melbourne, Australia – You can sign up online to receive information and updates on the convention at www.na.org
- **Conference participant web meeting:** Was held on Saturday, 9 February, 11:00 am–12:30 pm Pacific Standard Time. Greg was available to attend the first portion of the meeting, and due to a pre-scheduled conflict could not complete the meeting. A summary of these minutes will be submitted in our next Regional report. The topics discussed were:
 - How can we benefit from zonal collaboration? [That could be collaboration between zones, between zones and NAWS, or among communities within a zone.]
 - * What might we get out of a virtual meeting of zones? What information would you like to see captured from such a meeting?
 - * What would you like to see in a draft of Zonal Basics; what do you see as the basics of the role of zones? [Some characteristics may be common to all zones; some may be shared by just some zones. Zones around the world share some common attributes but perform different services.]
- **Survey** - One of the focuses of the WSC of the Future Project is to seek and build consensus around what we mean when we refer to an *effective and sustainable WSC*. To get your input on this, we developed a survey that asks you to evaluate the effectiveness of the WSC in the areas identified on the Reasons We Gather Table (originally developed by WSC 2014 and built upon by WSC 2016 as the Reasons We Gather Mind Map).

We expect most people to be able to complete the survey in 10 to 15 minutes. In order to have your input for the March workgroup meeting, we are asking you to complete the survey within three weeks.

Survey deadline: 4 March 2019 - <https://www.surveymonkey.com/r/wscfuture>

- **“Mental Health in Recovery” IP Draft – The review draft of the “Mental Health in Recovery” IP**, along with an online input form are now available at www.na.org/mhmi. Please take a look and submit your comments and pass the word to anyone and everyone who might be interested. Input is being collected from February 1 to May 15. The draft will be revised based on the input and a final draft will be published in the 2020 *Conference Agenda Report* for Fellowship approval.
- **Issue Discussion Topics** - Attracting Members to Service, Carrying the NA Message and Making NA Attractive, and Drug Replacement Therapy/Medication Assisted Treatment as It Relates to NA are still active.
- A letter from the Est Cost Convention of Narcotics Anonymous, Inc. was read sent and requested that it be read aloud at our Regional meeting (see attached)
- **Chair:** Picked up the mail; returned several telephone calls and responded to emails; I have many boxes of old paperwork in my basement, most of it was given to be by our previous chair; if anyone wants them they are welcome to come and pick them up; the papers are a random collection of history related to the Chesapeake and Potomac Region and NA history, approximately 6-8 boxes.
- **Vice Chair:** No Report
- **Secretary:** Distributed RSC Minutes from December 8, 2018 RSC meeting; updated rosters.
- **Treasurer:** 2018-2019 Monthly Income, Expense & Accounting Detail;
 - Our income for the month of December 2018 totaled \$3998.03 which were donations from Areas and Groups. Thank you for your donations.
 - Operating expenses totaled \$1,694.47.
 - Our remaining budget for the 2018-2019 fiscal year is \$19,030.00.
 - Four (4) checks were written on February 16, 2019, number ranging from 1009 to 1012.
 - I have created the RSC checking account in the accounting software Quickbooks.
 - Michele and I will be working to populate the financial data into the system. This will enable our tax filings and all other pertinent federal and state filings to finally include the regions finances as well. This is the entire reason why we have worked to get the corporation restructured so that the Region is now legally reporting its income and expenses and being legally accountable.
 - As of the first of this month, February 1, 2019, our actual account balance between the old and new account is \$21,759.95.
 - Currently our remaining budget combined with the prudent reserve is below the book balance. There will be no donation to NAWS this month.
 - Upon viewing the financial records for last fiscal year (2017-2018) there is a \$50 reconciliation error that needs to be resolved. Jen and I are still working to resolve the error and will report on it hopefully at the April 2019 RSC.
 - If you have any check requests, please get them in before new business.
 - Reminder: Please submit receipts for checks received from region meetings.
- **Vice Treasurer:** Attended the Autonomy Zone Forum on Saturday, January 26, 2018. Very informative seminar. I learned that the Zonal forums are service-oriented sharing and/or

business sessions that provide the means by which NA can communicate, cooperate, and grow with one another. The NA structure is comprised of 6 intertwining components that work in concert for individual's recovery and growth and further develop NA as a whole)Members, Groups, Areas, Regions, Zone, and World). The workshops were interactive and exciting. The Treasurer (Cheryl D.) and I were scheduled to meet February 12, 2019, to review Regional financials, however she became unavailable.

IV. APPROVAL OF MINUTES: December 8, 2018 Minutes, Motion to Approve, Seconded: Vote: 10-0-0; December 8, 2018, Minutes Approved for distribution and posting to Regional Website.

V. AREA REPORTS

- **Battlefield (James W. - RCM) [Absent]**
Meeting Location: 10047 Nokesville Rd, Manassas, Church of Manassas
Meets: 1st Sunday @ 5pm
Regular Meetings:
Active Subcommittees:
Area Report –
- **Central Maryland (Terri H. - RCM)**
Meeting Location: Holy Cross Lutheran Church, 6905 Greenbelt Rd, Greenbelt
Meets: 1st Wednesday @ 7:00pm
Regular Meetings: 35; H&I Meetings: 40
Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter, PR, Outreach;
Area Problems/Announcements: None;
Area Report: Area is doing fine. We are having a bowling event on March 23, 2019, 7 pm until 10 pm, \$20. We are making a donation today and also turning in our tally form for the three Motions sent back to the groups for voting.
- **District of Columbia (Kym G- RCM)**
Meeting Location: Westminster Presbyterian Church, 400 I St SW, DC
Meets: 1st Saturday @ Noon-3pm
Regular Meetings: 60; H&I Meetings: 34; 9 in facilities
Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter, PR
Area Report: March 9, 2019, Fashion/Talent Show, Tickets \$10 in advance; \$15 at door; St. Martin's, 1908 N. Capitol Street NW. We elected William W. as the COC Rep.
- **Dulles Corridor (Jason S.- RCM)**
Meeting Location: St Timothy's Episcopal Church, 432 Van Buren St, Herndon, VA
Meets: 4th Sunday @ 2:0 pm except holidays
Regular Meetings: 20; H&I Meetings: 39/ 4 in facilities
Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter, PR, Outreach,
Area Problems/Announcements: Low/no representation at the Regional level.
- **East of the River (Ernest J./Gloria [sitting in])**
Meeting Location: 4925 E. Capitol Street SE, Washington, DC
Meets: 2nd Monday @ 7:30pm

(East of the River continued)

Area Problems/Announcements: Area needs support to fill vacancies for Trusted Servants: Phonline: Public relations, Treasurer, and Outreach

Area Report: The Area plans to reconvene at St. Luke's Catholic Church, 4925 E. Capitol Street, SE, Washington, DC; Special events meets the 3rd Monday each month

and EORNA plans to have a RCM present at the next Regional meeting.

- **Frederick [FANA] (Tony S. - RCM)**
Meeting Location: St John's Catholic Church, 116 2nd St, Frederick, MD
Meets: 1st Sunday @ 3-4pm (subcommittees) & 4-5pm (business)
Regular Meetings: 20; H&I Meetings: 1 per month
Active Subcommittees: Phonline, H&I, Literature, Policy, Special Events, Newsletter, Public Relations, Outreach Webmaster
Area Problems/Announcements: Area does have a special events chair.
Area Report: Group tally brought back; Ed B. Nominated for the (COC) member position, to be taken back to Groups for Vote; attended Zonal and MARLCNA; donation of \$144.81.
- **Montgomery (Dave S. – RCM)**
Meeting Location: Silver Spring Presbyterian Church, 580 University Blvd E, Silver Spring
Meets: 1st Tuesday @ 7:30-9:30 pm
Regular Meetings: 45; H&I Meetings: 68/11 in facilities
Active Subcommittees: H&I, Literature, Phone-line, Literature, Policy, Special Events, Newsletter, PR
Area Problems/Announcements: Christmas day (1/5/2018) marathon meetings, 10 am – 6pm, Hughes Methodist Church, Wheaton, MD; New Year's Eve marathon meetings (12/31/18) 5 pm – 2 am, Christ Lutheran Church/
Area Report: Montgomery Area voted me as the BOD Rep for 2018/19
- **NORVANA(Frank E. - RCM)**
Meeting Location: Fairlington Presbyterian Church
Meets: 1st Thursday @ 7pm
Regular Meetings: 36; H&I Meetings: 69
Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter, Public Relations
Area Problems/Announcements: Bank says to change signers; we need to provide the Federal tax ID # because they don't have it; we are looking for it; created Ad Hoc; I serve acting Chair and RCM.
Area Report: Elected interarea liaison and policy chairs; Christmas Eve and Christmas marathon meetings in Falls Church.
- **Rock Creek (Steve H. - RCM)**
Meeting Location: St Albans 3001 Wisconsin Ave NW, WDC
Meets: 1st Thursday @ 7PM
Regular Meetings: 31; H&I Meetings: 15 in 4 facilities
Active Subcommittees: H&I, Phone-line, Literature, Policy, PR, Newsletter, Outreach; Other
Area Report: Rock Creek is in good shape, financially stable; all service positions filled; good Group participation; COC Rep position announced to Groups; we formed an Ad-hoc committee to consider making a response to the DRT discussion topic; let me know if others are interested; Special Events Spiritual Breakfast March 23, 2019, Jennifer Street Church; Flyers on the website; Nationals baseball game June 21, 2019; Area picnic Jun 9, 2019; I am submitting Group Tally on Regional Motions; making a donation today.
- **South Potomac (Darryl B. - RCM)**
Meeting Location: Epiphany Episcopal Church, 3111 Richie Rd, Forestville MD
Meets: 1st Saturday @ 6-8pm
Regular Meetings: 15; H&I 14

Active Subcommittees: H&I, Literature, Policy, Special Events, Newsletter

Area Problems/Announcements: None.

Area Report: Area is doing well; We are not making a donation today; submitting Tally for Regional Motions.

- **Tri-County (Terry H. - RCM)**

Meeting Location: Christ Church, 112 Charles St, LA Plata, MD

Meets: 1st Wednesday @ 6:30-8:30pm

Regular Meetings: 39; H&I Meetings: 68

Active Subcommittees: H&I, Phonline, Literature, Policy, Special Events, Newsletter, Public Relations

Area Report: All is well. Alex H. elected as the Alternate RCM.

VI. RSC SUBCOMMITTEE REPORTS

- **H&I (Vice Chair: Gloria J. .):** EOR, Frederick, Montgomery, Rock Creek, Dc and Tri-county were in attendance; Frederick and Tri-County sent new Chairs We carry 278 H&I meetings to 51 facilities in our Region; the committee voted on “No Strings Attached as our Convention Workshop topic; we are in the process of choosing our speakers; NORVANA has been trying to work on hosting our Regional Learning Day; if they are unable to honor the commitment, Rock Creek Area is willing and ready to take over the Hosting duties; More will be revealed in April; \$450 from the 2018 Learning Day was handed to the Treasurer, this was a refund from a National Park; we discussed our budget and had some changes that we would like to ask about.
- **Literature (Deenie B.):** None
- **Phonline/PR:** Unfortunately, my computer was down again, this time only for ten (10) days. Kudos to my son, because he took my computer apart, fixed it, and put it back together — I am so very grateful! Again, we have an excellent team and we work together to serve our region. Looking forward to the motion pass and our FY change. This second year as PR Chair has been tough as my work schedule changed and work days are much longer. Thankful for weekends & holidays off, and mostly they are filled with service events and/or catching up with service related emails and projects. Nonetheless, I am humbled to be of service. **CORRECTION:** in my previous report, I accidentally listed our PR Vice-Chair as Anne M, however, her name is Anne E — my sincere apologies. NBC4 Health & Fitness Expo — On January 12 & 13 the PR Subcommittee manned a booth at this event. It was lots of fun as folks visited the booth asking questions about Narcotics Anonymous; and, telling us, "Thank you," for helping their family members. Although it snowed this weekend, our team of volunteers showed up & showed out! Phonline Workshop — On January 19th the PR Subcommittee successfully presented a phonline workshop and PR brief in the Dulles Corridor area — about six (6) people were in attendance. Autonomy Zonal Forum — On January 26th the PR Subcommittee attended the AZF meeting which was hosted by the Free State Region of NA. We also helped with a mock PR presentation to a treatment facility. PR Teleconference — On February 2nd the PR Subcommittee held its off-month teleconference to discuss matters of concern. Craig R, PR Chair, Free State Region, was in attendance and asked our region to help present a joint PR Learning Day on Saturday, June 8, 2019 in honor of NA PR Week which will take place the first full week of June 2019 — *volunteers are needed to help with this event.* The idea of assigning a week each year as an NA PR week was motioned during the 2018 World Service Convention (WSC) by the Venezuela Region and presented for vote via the 2018 Conference Agenda Report (CAR). MARLCNA — On February 1st thru 3rd the PR Subcommittee attended the Mid-Atlantic Regional Learning Conference of Narcotics Anonymous. This was a great event filled with dynamite information and several Narcotics Anonymous World Services

(NAWS) workshops were presented. The first that was attended was a NAWS Update workshop which gave an overview of all the different projects in the works. Handouts were made available and if you'd like to receive info, pls subscribe at: www.na.org/subscribe. If you'd like to join a webinar, pls visit: www.na.org/webinar. Also, NAWS presented workshops on various literature projects and topics of discussion. One that was attended DRT/MAT (Drug Replacement Therapy/Medically Assisted Treatment) As it Relates to NA was an awesome workshop in which attendees worked to list ways to help those who are on DRT/MAT feel welcomed in NA (pls read Bulletin #29 for additional info). Our group suggested reaching out to those of us who have been on DRT/MAT and are now clean as defined by NA to simply tell us, "What could we have done to make you feel more welcomed?" If you'd like to provide input on various projects, pls visit: www.na.org/projects. Phonline Database — Anne E, Jay G and Chris M have worked streamline our FreedomVoice system by creating 42 different groups — one for each volunteer time slot — instead of listing each volunteer individually. Thanks for all of the hard work — great job! Missed Call Ratio — 12.08.18 to 02.16.19 >the FreedomVoice system showed error messages when trying to generate a Total Calls report per extension; thus, we cannot produce a missed call ratio without this information. We put in a call to FreedomVoice and they are looking into the cause. We hope to have this information and report by the next RSC mtg. CPRNA Meeting List — Last regional we submitted a SAMPLE DRAFT of an updated/reformatted meeting list. The main reason for this change is so that we may move from a two (2) step process to a one (1) step process that is printed directly from our Basic Meeting List Toolbox (BMLT); also, we wanted to make our list more 'newcomer' friendly. After reaching out to several regions, we see where C&P is, humbly, more advanced than most. For example, one region recently added meeting lists under PR and is currently researching printing from the BMLT — where previously meeting lists fell under the responsibility of their Literature Subcommittee. Another region does not have a regional meeting list and each area is responsible for printing its own lists and hosting its own website. We will continue to work on this project and give updates accordingly.

- **Policy (Anthony W.):**The Policy Subcommittee opened at 10:20 AM with the following present: Frank M., NORVANA; Eloise C., DC Area; Paul E., COC Vice Chair; RSC Policy Vice Chair, Carl M.; Discussion centered with the review and update of Regional Policy; we are waiting to receive the results of the three (3) Motions sent to the Groups to complete the RSC Policy update; As to the Convention Policy Manual, I have finished the update and now reviewing to ensure all changes are complete; I will have all documents for the April 2019 RSC; after the documents are completed we will have them placed on the CPRNA website; during the meeting Ernest J., East of River Policy Chair indicated that the Area meetings have returned to St. Luke's and requested information from other Areas regarding Public Relations and disruption to an Area; DC Area will provide what's in their policy; we review Policy Budget and consensus is that it is adequate for 2019-2020
- **Free State Rep 1 (Scott P):** No Report .
- **Ad-Hoc: Convention relocation (Feasibility Ad Hoc) Jonathan B. – Venue:** Gaylord National Resort & Convention Center, National Harbor, Maryland. **Overview:** This facility is located near Oxon Hill, Maryland off of 1-95 and 1-495(Capital Beltway) fifteen minutes from Reagan National Airport and 45 minutes from BWI and Dulles airports. Located within the geographical boundaries of C&P region of Narcotics Anonymous. It has 1,996 guest rooms including 110 suites operated by Marriott and parking. There is 500,000 square feet of flexible meeting space including four ballrooms ranging from 8,000 to 50,000 square feet, 89 conference rooms and breakout rooms with

private dining options. 75,000 square feet of outdoor space, a spa, salon and the Capital Wheel (Ferris Wheel). In house Audio-Visual service, three restaurants, retail space, shuttles to DC and water taxis. There are five exhibit halls that can accommodate 3,500 chairs in theatre set up that can be combined to hold as many as 17,878 convention attendees. **Adaptability to our needs:** Everything that we have come to expect for our convention is possible here with many upgrades. The overall capacity, the number of meeting rooms for workshops, subcommittees and registration is better provided for. Stages, hanging banners, meals and entertainment can all be accommodated.

Conclusion: When our convention moved to Ocean City 30 years ago this venue was not an option. We clearly have outgrown the Ocean City Convention Center and now can better focus on our true purpose to carry our message of hope to our Region *in* our Region while still enjoying the gifts recovery has given us through celebration at a convention. As a destination, located on the waterfront it is a very inviting alternative to Ocean City. The location is attractive, newer and self-contained. For commuters it is accessible and for out of towners (or locals wishing to stay on-site) it is most convenient to be in one hotel right on site. **Recommendation:** This ad-hoc committee has been meeting monthly for nine months. We have contacted and visited several locations and potential venues to host our convention. Understanding that Regional Policy will have to be amended and that change is very difficult for many of our members to accept but unanimously we have concluded that Gaylord National Resort & Convention Center should be considered as a destination for future CPRCNA conventions when our current contract with Ocean City Convention center expires.

- **Ad-Hoc: Service Inventory – Jimi S.** No one showed up for the meeting; if no other members show up at the next meeting the Ad-hoc Service Inventory Committee will terminate. .
- **CPRCNA 33 Host: Vice Chair/Acting Chair Report:** Two weeks ago, I advised all sub chairs that they will be expected to add to their report just how many volunteers they have gotten, and that we will next want to see a list. They are already working on getting volunteers and are beginning to set a schedule. Also, I attach a registration and ticket report from EventBrite. It shows gross sales of \$42,025 minus \$2,548 total fees equals \$39,476.87. Chi-Ching! Chi-Ching!; Additional Needs is probably reporting tomorrow on forms they created that are needed onsite. and will spend the remaining time seeking volunteers and creating a schedule. They have finished meeting. Arts & Graphics has a bit of a pile-up, and is asking subs to get their final signage requests in while the chair seeks a vendor to create them. They are also trying to find new vendor for the shadow box and I researched and gave them a few contacts, and have just given them last year's chair's name and number. They are also creating a list of vendor badges. And it has been suggested that perhaps admin have a different color badge so that we can enter and walk through the onsite events. Is this possible? Convention Information needs to pick up the laptops. On the CI timeline in March, the chair is to hold training for members on how to enter clean time. We are hoping that this can also be done at the Stuffing Party, which is on April 6, along with Serenity Keeper training and cash register training. Entertainment will talk about their tickets tomorrow and present proposals for the golf trophies. Hospitality will bring proposals for their serenity keeper and hug squad t shirts, coffee and beverage proposal, their gift bag for crab feast participants, and will bring 3-year proposals for future AV, radio and all hotel contracts. Merchandise has decided on a truck driver, has worked out details, and has requested the COC credit card. This will be discussed at the next COC meeting. As for the 2nd storage, right now the storage and merchandise chair are the only holders of a key. So far, I believe three deliveries have been made. If the delivery is not a really large load, the staff will either put the items into the storage themselves, or open the door so that the drivers can put the merchandise into

the unit. The only time this didn't initially work is when a tractor trailer drove up. It is too big to get on the lot. They begrudgingly and finally used a lift to walk the pallets over. There were 80 boxes. This sub will also be conducting the cash register training. Programming will be sending the program booklet to COC after the last host meeting review and have settled on how to handle speaker registrations. Registration needs to discuss at host the mail-in registrations that have been postmarked past the deadline (30 days before convention date which is March 13), and their confirmation cards.

- **Convention Oversight Committee Chair (formerly BOD):** We now have a new Vice Chair, Paul E. We still do not have a Vice Secretary; We had a misunderstanding with the bank with a check for merchandise; Bonnie has put together a break-down of some policy to look at for the COC. The COC may be hosting the Convention next year as there are no bids submitted for Host 34; need direction from the Region on how to proceed with Host 34 Will got out to the storage locker with Convention Information to get the computers updated; Still need Reps from Battlefield, Dulles, Frederick, NORVANA and the Two Regional Reps; I will let the Host Committee talk on issues with the Host Chair and their host matters; Ask Host about the NY Region putting out flyers for their convention at our convention;

XI. ATTENDANCE/RCM COUNT

10 out of 11 Regional Subcommittee Members were present; Quorum was met.

<u>Area/Position</u>	<u>8/11/2018</u>	<u>10/13/2018</u>	<u>12/08/2018</u>	<u>02/16/2019</u>			
Battlefield	P	P	P	A			
Central Maryland	P	E	P	P			
DC	P	P	P	P			
Dulles Corridor	P	P	A	P			
East of the River	A	A	A	P			
Frederick	P	P	P	P			
Montgomery	P	P	P	P			
NORVANA	P	P	P	P			
Rock Creek	P	P	P	P			
South Potomac	P	P	P	P			
Tri-County	P	P	P	P			
Chair	A	P	P	P			
Vice Chair	P	P	P	P			
Secretary	P	E	P	P			
Treasurer	P	P	P	P			
Vice Treasurer	V	V	P	P			
RD (Regional Delegate)	P	P	P	P			
RD Alternate	P	P	P	P			
CPRNA XXXIII Host Chair	A	P	A	P			
CPRNA XXXIII Host 1st Vice Chair	P	P	P	P			
CPRNA XXXIII Host 2nd Vice	P	P	P	P			

<u>Area/Position</u>	<u>8/11/2018</u>	<u>10/13/2018</u>	<u>12/08/2018</u>	<u>02/16/2019</u>			
Convention Oversight Committee Chair	P	P	P	P			
Convention Oversight Committee Vice Chair	P	P	V	V			
Convention Oversight Committee At-Large Rep 1	P	P	V	V			
Convention Oversight Committee At-Large Rep 2	V	V	V	V			
H&I Chair	P	P	A	P			
H&I Vice Chair	P	P	P	P			
Literature Chair	P	P	A	P			
Literature Vice Chair	V	V	V	V			
Phoneline/PR Chair	P	P	P	P			
Phoneline/PR Vice Chair	V	V	A	P			
Policy Chair	V	P	P	P			
Policy Vice Chair	V	V	P	P			
Special Events Chair	V	V	V	V			
Special Events Vice Chair	V	V	V	V			
FSRSO Rep 1	P	P	A	A			
FSRSO Rep 2	V	V	V	V			
CPRCNA Program Committee At-Large Rep	P	V	V	V			
Ad hoc Service Inventory	P	P	P	P			
Ad-Hoc Convention Relocation	P	P	P	P			

P = Present; A = Absent; L = Late; E = Left early; N = Attendance not received/not noted; * = Proxy; V = Vacant position

XII. OLD BUSINESS

➤ **Elections**

Trusted Servant Nominations 2018-2019

NOMINATIONS	<u>Nominee</u>	<u>Disposition</u>
<u>Position</u>		
Convention Oversight Committee Vice Chair	Paul E.	8-0-0 Paul E. COC Vice Chair
Convention Oversight Committee Rep 1	No nominations	
Convention Oversight Committee Rep 2	No nominations	
CPRNA Program Committee At-Large Rep	No nominations	
Literature Vice Chair	No nominations	
Special Events Chair	No nominations	
Special Events Vice Chair	No nominations	
Free State Rep 2	No nominations	

➤ **Talley from Group for:**

- **Motion 1:** Made by Central MD (Terri H., RCM) Seconded by Frederick Area (Toni S., RCM)

To change item (A.) under “Money Matters” in the RSC policy *from* “the CPR fiscal year runs September 1 until August 31” *to* “The CPR fiscal year runs July 1 until June 30.”

Intent: To bring the budgeting and election cycles for the RSC and the Convention Oversight Committee (COC) within conformity of each other. This is a recommendation from the contracted CPA firm, E. Cohen & Company.

❖ **Tally: Yes: 95; No: 5; Abstain: 4; Motion 1 passed.**

- **Motion 2:** Made by Central MD (Terri H., RCM) Seconded by Frederick Area (Toni S., RCM))

To replace the first bullet under “Elections” in the RSC policy *from* “Elected positions are nominated in June and elected in August except CPRCNA positions” *to* “Elected positions are nominated in April and elected in June, except CPRCNA positions.”

Intent: To bring the budgeting and election cycles for the RSC and the Convention Oversight Committee (COC) within conformity of each other. This is a recommendation from the contracted CPA firm, E. Cohen & Company.

❖ **Tally: Yes: 95; No: 5; Abstain: 4; Motion 1 passed.**

- **Motion 3:** **Motion 3:** Made by Central MD (Terri H., RCM) Seconded by Frederick Area (Toni S., RCM)

First Bullet: To replace the first and third bullet under B (1) under “Money Matters” in the RSC policy *from* “The Treasurer complies the requested budget and the Administrative Subcommittee holds a meeting with Subcommittee Chairs and Regional Trusted Servants prior to the June RSC” *to* “The Treasurer complies the requested budget and the Administrative Subcommittee holds a meeting with Subcommittee Chairs and Regional Trusted Servants prior to the April RSC.”

Third Bullet: “At the June RSC the proposed budget is distributed to the RCMs for discussion and/or revision to be voted on at the August RSC.”
to “At the April RSC the proposed budget is distributed to the BOD for discussion and/or revision to be voted on at the June RSC.”

Intent: To bring the budgeting and election cycles for the RSC and the Convention Oversight Committee (COC) within conformity of each other. This is a recommendation from the contracted CPA firm, E. Cohen & Company.

❖ **Tally: Yes: 85; No: 17; Abstain: 5; Motion 1 passed.**

- **CPRCNA XXXIV** – The COC will hold a meeting on Saturday, March 9, 2019, 400 I Street, SW, to elect trusted servants from the Chesapeake & Potomac Region for Host Chair, Vice Chair, and the other Subcommittee chairs. The COC requests that the Trusted Servants seeking Chair positions that get voted on the RSC get the nomination from their particular Area.

XIII. NEW BUSINESS

- Paul E. Nominated for Convention Oversight Committee Vice Chair;
- Has served as the BOD (formerly) President, Vice President; willing to Serve 29 years clean (4/6/89)
- Lengthy discussion regarding the stepping down Host 33 Chair as he has missed two meeting and as in Convention Policy if a chair misses two Host meetings the person will no longer be the chair. The Host 33 chair was removed, the First Vice Chair is now the Host 33 Acting Chair.
- RSC Budget meeting, March 23, 2:30 pm, 5312 Connecticut Avenue NW, DC.
- Name change on Traveler’s insurance.
- **Motion 1:** Made by NORVANA (Frank E., RCM) Seconded by Montgomery Area (Dave S., RCM)
To have an emergency meeting to re-elect Host 33 Chair as he has been stepped down for violating the policy of missing tow (2) Host Committee meetings.

Intent: To continue to have the leadership and continuity of the current Host 33 Chair in place for the convention.

❖ **Ruled out of Order by the RSC Chair**

- **Motion 2:** Made by NORVANA (Frank E., RCM) Seconded by Montgomery Area (Dave S., RCM)
To overturn the Chair’s Out of Order Ruling

Intent: To continue to have the leadership and continuity of the current Host 33 Chair in place for the convention.

❖ **Con: Policy in place to treat everyone the same and put principles before personalities; policies cannot get changed without going to the Groups for voting; not right to circumvent policy**

❖ **Pro: Members of the Host Committee would like the current Chair to remain because he is doing the job and should be allowed to carry it through being so close to the Convention.**

❖ **Vote: For: 3; Opposed: 4; Abstain 1**

❖ **Motion Failed: Out of Order Ruling Stands.**

XIV. ADJOURNMENT

All business being concluded, the February 16, 2019, meeting of the Chesapeake & Potomac Regional Service Committee was adjourned at approximately 4:00 pm.

NOTE: *Please remember that, per policy, the RSC meeting is scheduled to end at 6:00pm; therefore, any place secured for the meeting should be scheduled accordingly & noted in the flyer.*

APPENDIX I

<i>Position</i>	<i>Name</i>
Battlefield RCM	Matty
Battlefield Alt RCM	Vacant
Central Maryland RCM	Terri H.
Central Maryland Alt RCM	Brice A
DC RCM	Kymerly G
DC Alt RCM	Charles T.
Dulles Corridor RCM	Jason S.
Dulles Corridor ALT RCM	Vacant
East of the River RCM	Vacant
East of the River Alt RCM	Vacant
Frederick RCM	Tony S.
Frederick Alt RCM	Seth H.
Montgomery RCM	David S.
Montgomery Alt RCM	Vacant
NORVANA RCM	Frank E.
NORVANA Alt RCM	Vacant
Rock Creek RCM	Cliff D.
Rock Creek Alt RCM	Chemayn G.
South Potomac RCM	Darrell B.
South Potomac RCM Alt	Vacant
Tri-County RCM	Terry H.
Tri-County RCM Alt	Alex H.
Regional Chair	Leah H.
Regional Vice Chair	Christine Y.
Regional Secretary	Patricia J.
Regional Treasurer	Cheryl D.
Regional Vice Treasurer	Michelle J.
RD (Regional Delegate)	Darla S.

<i>Position</i>	<i>Name</i>
RD Alternate	Greg J.
CPRCNA XXXIII Host Chair	Vacant
CPRCNA XXXIII Host 1st Vice/Acting Chair	Yvonne M.
CPRNCA XXXIII Host 2nd Vice	Jari F.
Convention Oversight Subcommittee Chair	Paul C.
Convention Oversight Subcommittee Vice Chair	Eric W.
Convention Oversight Committee At-Large Rep 1	Vacant
Convention Oversight Committee At-Large Rep 2	
H&I Chair	Bonnie C.
H&I Vice Chair	Gloria M.
Literature Chair	Deenie B
Literature Vice Chair	Vacant
Policy Chair	Anthony W.
Policy Vice Chair	Carl M.
Public Relations	Jan H.
Public Relations Vice Chair	Anne E.
Special Events Chair	Vacant
Special Events Vice Chair	Vacant
FSRSO Rep 1	Scott P.
FSRSO Rep 2	Vacant
CPRNAXXXIII Program Rep	Vacant
Ad-hoc Service Inventory	Jimi S.
Ad-Hoc: Convention relocation	Jonathan B.