



**Minutes for the  
Dulles Corridor Area Service Committee  
January 25, 2009**

*Next Area Service Committee Meeting: February 22, 2009*

***Service Positions Available:***

*None*

***Motions for GSR's to take back to groups for voting:***

*None*

**Minutes for the  
Dulles Corridor Area Service Committee**

**January 25, 2009**

**Opening :** Opened with Serenity Prayer. 12 Traditions were read by Erika S.; ASC Purpose was read by Natalie S.; The 12 Concepts for NA Service were read by Eric D.; The Service Prayer was read by Kat P.

... to provide a forum where representatives from the Groups within our Area can come together, help solve one another's problems, and make available to all Groups with the Area services which might not be provided by individual Group efforts. These service include, but are not restricted to: providing a means for purchasing literature locally (Literature Subcommittee), providing information to the community about Narcotics Anonymous (Public Information Subcommittee), carrying the NA message to addicts who for specific reasons are unable to attend an NA meeting (Hospital and Institutions Subcommittee) and providing a way for the suffering addict to call for help (Phone Line Subcommittee).

We must always remember that we formed DCANA to help each other carry the message of NA more effectively. Our conduct at the ASC shall be one of love and respect for every member of the ASC. We are not in competition with each other and never should be. We can work separately as well as together in pursuit of our common goals. *Reprinted from Official Bylaws for DCANA, approved at 10/96 ASC*

## **Officer Reports:**

**Chair (Keith H.)** – I have nothing of importance to report to this Area.

**Vice Chair (John M.)** – Thanks to all involved in making the NYE party a fun time. Received phone call from pastor @ Crossroads Baptist Church informing me that effective immediately, we were no longer welcome at that facility. His reasons were “a general disrespect for the church, and that there is a change in the direction of the ministry.” My feeling is that perhaps they were hoping to have some of the members join his church.

**Secretary (Mark W.)** – Thanks for letting me serve today as your secretary. Please send any contact updates to [nasecretary@gmail.com](mailto:nasecretary@gmail.com)

**Treasurer (Susan F.)** -- Opening balance is \$ 1,749.86 with \$ 743.71 available. Group donations were \$ 129.00, with a reserve of \$ 1,006.15.

## **Subcommittee Reports :**

**CPRC Rep (Kevin C.)** – I was unable to attend the last BOD meeting in December and the next meeting is scheduled for next week. I will have more information next month. At this point, the host committee is working hard to get everything in order. Thanks for letting me serve!

**H&I (John R.)** – This Month: Currently 2 Facilities / 20 meetings per month. First 4 meetings at the new facility, Embury Rucker Shelter in Reston, took place. All is well there.

Next Month: Loudoun County Substance Abuse/Mental Health Director meeting planned in an effort to re-engage Loudoun County ADC.

Concerns: No Current Concerns

**Literature (Angela T.)** – Everything is fine in literature.

**Newsletter (Jeffrey L.)** – Trying to get my peeps together for our next meeting. We are discussing possibly stepping up to monthly issues.

**Outreach (Bill B.)** – This Month: Identified struggling groups.

Next Month: GSR Workshop planning meeting. Visit struggling groups.

Concerns: Need Committee members.

**Phoneline (Yolanda R.)** – Attended Regional Meeting pre-meeting with other members in CPR to discuss changes to the phone line. E-mails to members of the phoneline in the Dulles Area are pending. The meeting location will change to my address on google calendar.

**Policy (Kat D.)** – Meet 1<sup>st</sup> Wednesday of the month 6:00 PM @ Greenbriar Starbucks

Policy Concerns:

Article 5, Sec. 1 says quarterly, may want to change to monthly? Or remove altogether.

Article 5, section 2, D.-remove “bi-monthly” at the end.

Article 5, Sec. 4, G.-We don’t have an ASR. Change all references from ASR to RCM & Area Service Rep to Regional Committee Member.

Sec. 5, Item C – How many days?

Section 6, Item D. – Clarification on “annual report”

Phoneline policy needs to be completely rewritten.

Article 9, Sec. 3 – Needs to be removed?

Article 10, Sec. 6 – What happened to the motion for this?

What happened to the minutes for the end of 2006? Not on website or in my archives?

**Public Information (Jessica L.)** – PI Subcommittee meeting 2/8/09 3:00 PM @ Jessica’s house / PI meetings for the year posted on DCANA website.

\*Starting a mailing list for Institutions/Professionals working with addicts to regularly send them updated meeting lists.

\*Working on getting access to NA.org to update meeting info.

\*Contacted all local High School guidance departments in high schools in our area. Working on scheduling meeting with director of substance abuse prevention for Loudoun County Schools and substance abuse counselor at Broad Run HS, both of whom have expressed interest in getting additional information on NA for their students.

\*Contacted several local professionals in the field to provide contact information for NA related questions, offer literature and to send updated meeting lists.

\*Attended Regional PI committee meeting

\*Working on placing literature @ Neighborhood Resource Center in Herndon, Loudoun County Mental Health (2 locations) and local health center.

**Regional Committee Member (Norman M.)** – Next meeting in February. Need votes on motions.

**Special Events (Holly P.)** - No activities in January. Women’s Speaker Jam and Speaker / 80s Dance planned for March 14<sup>th</sup>. Survived NYE!! NEED Inventory Manager.

New Years Eve event report: Spent \$1,560 / Took In \$1,921 / Have \$361 / Need \$389

**Visitors from other Areas:** None



- Afternoon Delight** - **Attendance:** 5-9 **Positions Open:** All except for GSR  
*(Lauren T.)* **Celebrations:** None  
**Status:** Afternoon Delight is a brand new meeting in the Dulles Corridor Area. We had 9 people at our first meeting, 2 weeks ago. We meet every Thursday @ 4:30 PM at Loudoun Club 12 in Leesburg. Please come out and support if you can.
- Keyhole to Recovery** – **Attendance:** 20-30 **Positions Open:** None  
*(James D.)* **Celebrations:** None  
**Status:** Fine.
- A New Beginning (Kat P.)** – **Attendance:** 10-25 **Positions Open:** Treasurer / Greeter  
**Celebrations:** None  
**Status:** Up and down, needs members who will show up every week, good nonetheless.
- Friday Night Girlfriends** – Absent  
*(Addie F.)*
- Just for Today (Dave C.)** – **Attendance:** 30-45 **Positions Open:** Alt GSR  
**Celebrations:** Susan F. – 21 years – February 6<sup>th</sup>  
Allison – 5 years – February 13<sup>th</sup>  
Karen B. – 20 years – February 20<sup>th</sup>  
Emma - 2 years – February 20<sup>th</sup>  
**Status:** Doing very well financially. Lots of homegroup members. Lots of clean time.
- Bedrock (vacant.)** – Absent
- Gut Level (vacant.)** – Absent
- HOW (vacant.)** – **Attendance:** 3-5 **Positions Open:** All except Chair & Treas.  
(reported by Natalie S.) **Celebrations:** None  
**Status:** 2 homegroup members. Needs support. Strong message.
- Literally Speaking** – **Attendance:** 10-20 **Positions Open:** Treasurer / Alt. GSR  
*(Erika S.)* **Celebrations:** None  
**Status:** Basic Text study. Same people consistently showing up. Format – Leader sharing strong message of recovery on a Step or Tradition
- Saturday Night** – Absent  
*Staying Alive (vacant)*
- Saturday Night Live** - **Attendance:** 30-40 **Positions Open:** Alt. GSR  
*(Ashley M.)* **Celebrations:** None  
**Status:** Meeting attendance has been increasing. Positive message of recovery. Everything is good!
- Rogue (vacant.)** – Absent

## BREAK

**Quorum**—Total groups in DCANA: **24**: Required for quorum: **6**: GSRs present: **15**.

Attendance on: 01/25 - 15  
12/21 - 12  
11/23 - 10

## Old Business:

### Back To Groups:

- 1) **Report from Ad-hoc Committee to establish Insurance Letter. Committee Chaired by Michael R.** - We have generated a sample letter in both group and area formats which may be used to provide a consistent statement to facilities where we hold events. **(Refer to attached letters)** Also I was able to get these letters into the Google Docs for the dulles.corridor Google account. So they are in the Insurance Letters folder if you go to docs.google.com and login with dulles.corridor.
- 2) **Regional Motion:** To amend regional policy to state that fiscal year starts September 1 thru August 31, thereby canceling out motion 100.12.1, Aug 99.  
YES 12 NO 0 ABSTAIN 3
- 3) **Regional Motion:** Area to host CPRCNA XXIV:  
Montgomery 8  
DC 0  
Abstain 7

## Open Forum:

- 1) A discussion was held regarding the publishing of the ASC meeting agenda and sending it to GSRs prior to the ASC committee. The discussion revealed several points. The end result was that all items to be taken to individual groups are published in the monthly minutes.
- 2) A lively and long discussion was held regarding Special Events. Topics discussed included the funding of Area special events, the Area policy for special events, holding inclusive special events, the upcoming Women's Speaker Jam, and whether or not an event held in our Area is an Area special event. The discussion ended when GSRs voted not to extend the time allotted to Open Forum discussion.

## New Business:

None

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**Closing Financial Report:** Closing balance is \$ 1,460.45 , with \$ 206.08 available. Group donations were \$ 225.00 , with a reserve of \$ 1,258.37 .

**Next Meeting:** **February 22, 2009, from 2:00 – 5:00 pm at St. Timothy's in Herndon.**

## **AREA - INSURANCE - LETTER**

January 24, 2009

Dear Sir or Madam:

This letter is in response to your request for information about the insurance coverage of the Dulles Corridor Area of Narcotics Anonymous. The Area is an unincorporated association in the Commonwealth of Virginia. The Area exists to provide shared services such as printing a newsletter and holding special events for the local member groups in our section of Northern Virginia. The Area has no legal association with the Narcotics Anonymous World Service Center and operates independently to serve the needs of the local community. The Area has no predictable revenue stream. It is funded by voluntary donations of the local member groups but each group's donation is at its discretion and groups are under no requirement to donate funds. Membership in the Area is open to any Narcotics Anonymous group in the area that would like to be a member and chooses to attend our monthly Area Service Committee meeting.

Given our structure, we do not carry any insurance and it would likely not be possible to even obtain a policy for such an amorphous organization. We have found that we are generally covered under the liability insurance of the facilities where we hold meetings and events. Often these facilities' insurance contracts have a "Community Outreach" clause which covers liability that may be incurred by groups such as Alcoholics Anonymous or Narcotics Anonymous.

I hope this letter addresses the questions you have about the structure and insurance coverage of the Dulles Corridor Area of Narcotics Anonymous. If you have any further questions, please contact xxx at xxx-xxx-xxxx. Our Area greatly appreciates being able to use your facility and we look forward to continuing to serve the community and help our members find recovery in Narcotics Anonymous.

Sincerely,

*Area Representative*

## **GROUP – INSURANCE - LETTER**

January 24, 2009

Dear Sir or Madam:

This letter is in response to your request for information about the insurance coverage of our Narcotics Anonymous group. Narcotics Anonymous groups are started and maintained by individuals in the local community who see a need for a new meeting. Narcotics Anonymous groups have no legal form. A group has no set membership and is not a corporation, partnership, etc. Narcotics Anonymous groups have no legal association with the Narcotics Anonymous World Service Center and operate independently. A group also has no predictable revenue. While we do pass a collection to cover expenses such as rent and paying for the literature we provide, this contribution by our members is voluntary and the membership in the group is open to anyone who happens to show up at a particular meeting on any given night and identify themselves as believing to have a drug problem.

Given our structure, we do not carry any insurance and it would likely not be possible to even obtain a policy for such an amorphous organization. We have found that we are generally covered under the liability insurance of the facilities where we hold meetings and events. Often these facilities' insurance contracts have a "Community Outreach" clause which covers liability that may be incurred by groups such as Alcoholics Anonymous or Narcotics Anonymous.

I hope this letter addresses the questions you have about the structure and insurance coverage of our Narcotics Anonymous group. If you have any further questions, please contact xxx at xxx-xxx-xxxx. Our group greatly appreciates being able to use your facility and we look forward to continuing to serve the community and help our members find recovery in Narcotics Anonymous.

Sincerely,

*Group Representative*